ANNUAL NOTICE TO PARENTS/GUARDIANS
2026-2027

El Tejon Unified School District

Sara Haflich
Superintendent

Board Members: Stephanie Pope, Patrice Barnes, Deborah Turner,
Cindy McNatt, Tommy Hastings

August 3, 2026

Welcome Back to All ETUSD Families!

I hope you all had a wonderful summer vacation. I am excited that we will be moving into the 2026-27 school year!

Just a few reminders that all students on all three campuses will be provided breakfast and lunch every day. We will also continue each Wednesday as our weekly minimum days for staff professional development time. We encourage all parents to be as involved in your child's education as possible. Each of our wonderful principals have open door policies for all families and students. In addition, all three campuses will be offering additional after-school extended learning opportunities so watch for upcoming information!

Please feel free to contact us with any questions you may have.

Frazier Park Elementary School: Mr. Michael McNelis: mmcnelis@el-tejon.k12.ca.us

El Tejon Middle School: Mrs. Corey Hansen: chansen@el-tejon.k12.ca.us

Frazier Mountain High School: Mr. Michael Vogenthaler: mvogenthaler@el-tejon.k12.ca.us

I would like to thank our MOT staff for working so hard over the summer to ensure each and every classroom is shining bright for all our students to come back to.

Welcome back everyone, and we are looking forward to an amazing 2026-27 school year!

Sara Haflich

ETUSD Superintendent

ETUSD
Determined to Put Students First!
Once Community; One Goal: Success for All!

COVER LETTER AND PARENT ACKNOWLEDGEMENT

ANNUAL NOTICE TO PARENTS/GUARDIANS
CONCERNING THEIR RIGHTS AND RESPONSIBILITIES
2026-2027

Each school district must notify parents and guardians of their legal rights and obligations at the beginning of their first semester or quarter of the regular school year. The following Summarizes those rights and responsibilities.

Please sign and return the attached acknowledgement indicating that you have received and reviewed these materials. Also, please check the appropriate box below which will allow the district to send future versions of the Annual Notice to you electronically instead of a hard copy.

If you have any questions, please contact the district office.

Sincerely,

District Superintendent

PARENTAL ACKNOWLEDGEMENT

E.C. Section 48982 Requires Parents to Sign and Return this Acknowledgement

By signing below, I am neither giving nor withholding my consent for my student(s) to participate in any program nor am I agreeing to, or disagreeing to, the information contained in this Notice. I am merely indicating that I have received and read the attached notice regarding my rights relating to activities which might affect my student(s).

□ I wish to receive the district's Annual Notice by logging onto the district website

□ I wish to receive the district's Annual Notice only by email

Date: _____

_____
Signature of Parent

_____
Printed Name of Student

_____
Printed Name of Parent

_____
Printed Name of Student

ANNUAL NOTICE TO PARENTS
2026-2027

Dear Parent/Guardian:

California Education Code section 49880 requires each school district to notify parents and guardians of their legal rights and obligations at the beginning of the first semester or quarter of the regular school year. The following summarizes those rights and responsibilities.

Education Code section 48982 requires that this notice be signed and returned by the parent or guardian to the school. Your signature acknowledges that you have received and reviewed this notice. It does not indicate that you have given or withheld consent for your child to participate in any particular program or activity. Some items in this notice require separate advance notification before a specific activity or class takes place. A separate letter will be sent to you before any such activity, and your child will be excused from participation whenever you file a written statement with the school principal requesting that your child not participate. Other items in this notice describe rights that you or your child may exercise at any time. Throughout this notice, the term "parent" includes a parent or legal guardian.

Please sign and return the attached acknowledgment indicating that you have received and reviewed these materials. Also, please check the appropriate box below, which will allow the district to send future versions of the Annual Notice to you electronically instead of a hard copy.

If you have any questions, please contact the district office.

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El Tejon Unified School District

2026-2027 Instructional Calendar

	M	T	W	Th	F	Days	Cum
July			1	2	3*		
(0 School Days)	6	7	8	9	10		
	13	14	15	16	17		
	20	21	22	23	24		
	27	28	29	30	31	0	0

July 3 - Independence Day Observed

	M	T	W	Th	F	Days	Cum
August - September							
Month 1	3	4	5	6	7		
(18 days)	10	11	(12)	13	14		
	17	18	(19)	20	21		
	24	25	(26)	27	28		
	31	1	(2)	3	4	18	18

August 7 - New Teacher Orientation
August 10 & 11 - All Staff Workdays
August 12 - First Day of School, Instruction Begins (Minimum Day)

	M	T	W	Th	F	Days	Cum
September - October							
Month 2	7*	8	(9)	10	11		
(19 days)	14	15	(16)	17	18		
	21	22	(23)	24	25		
	28	29	(30)	1	2	19	37

September 7* - Labor Day Holiday, District Closed

	M	T	W	Th	F	Days	Cum
October							
Month 3	5	6	(7)	8	9		
(20 days)	12	13	(14)	15	16		
	19	20	(21)	22	23		
	26	27	(28)	29	(30)	20	57

October 16 - End of 1st Quarter for ETS & FMHS
October 30 - Minimum Day, District Wide (Per CBA for evening events)

	M	T	W	Th	F	Days	Cum
November							
Month 4	2	3	(4)	5	6		
(14 days)	9	10	11*	12	13		
	16	17	(18)	19	(20)		
	23	24	25	26*	27*	14	71

November 6 - End of 1st Trimester for FPS
November* 11 - Veteran's Day Holiday, District Closed
November 20 - Minimum Day, District Wide
November 23-25 Fall Break
November 26* Thanksgiving Day, District Closed
November 27* Observed Holiday, District Closed

	M	T	W	Th	F	Days	Cum
November - December							
Month 5	30	1	(2)	3	4		
(15 days)	7	8	(9)	10	11		
	14	15	(16)	17	(18)		
	21	22	23	24*	25*	15	86

December 18 - End of 1st Semester for ETS & FMHS
December 18 - Minimum Day, District Wide
December 21-January 1 - Winter Break
December 24* - Christmas Eve Holiday, District Closed
December 25* - Christmas Day Holiday, District Closed

	M	T	W	Th	F	Days	Cum
December - January							
Month 6	28	29	30	31	1*		
(14 days)	4	5	(6)	7	8		
	11	12	(13)	14	15		
	18*	19	(20)	21	22	14	100

January 1* - New Year's Day Holiday, District Closed
January 18* - Martin Luther King Holiday, District Closed

	M	T	W	Th	F	Days	Cum
January - February							
Month 7	25	26	(27)	28	29		
(18 days)	1	2	(3)	4	5		
	8*	9	(10)	11	12		
	15*	16	(17)	18	19	18	118

February 8* - Lincoln's Birthday Holiday (Observed), District Closed
February 15* - President's Day Holiday (Observed), District Closed

	M	T	W	Th	F	Days	Cum
February - March							
Month 8	22	23	(24)	25	26		
(20 days)	1	2	(3)	4	5		
	8	9	(10)	11	12		
	15	16	(17)	18	(19)	20	138

February 26 - End of 2nd Trimester for FPS
March 12 - End of 3rd Quarter for ETS & FMHS
March 19 - Minimum Day, District Wide

	M	T	W	Th	F	Days	Cum
March - April							
Month 9	22	23	24	25	26		
(14 days)	29*	30	(31)	1	2		
	5	6	(7)	8	9		
	12	13	(14)	15	16	14	152

March 22-26 - Spring Break
March 29* - Observed Holiday, District Closed

	M	T	W	Th	F	Days	Cum
April - May							
Month 10	19	20	(21)	22	23		
(20 days)	26	27	(28)	29	30		
	3	4	(5)	6	7		
	10	11	(12)	13	14	20	172

	M	T	W	Th	F	Days	Cum
May - June							
Month 11	17	18	(19)	20	21		
(13 days)	24	25	(26)	27	28		
	31*	1	2	(3)	4		
	7	8	9	10	11	13	185
	14	15	16	17	18*		
	21	22	23	24	25		
	28	29	30				

May 31* - Memorial Day Holiday, District Closed
June 2 - ETS Graduation
June 3 - Last Day of School, (Minimum Day)
June 3 - FMHS Graduation
June 3 - End of 2nd Semester for ETS & FMHS
June 3 - End of 3rd Trimester for FPS only
June 4 - All Staff Workday
June 18* - Junteenth Holiday (Observed), District Closed

*	= Legal Holidays
	= New Teachers Only
	= All Staff Workdays
	= Start/End of School
	= End of Quarter or Sem ETS & FMHS
	= End of Trimester/FPS
	= Local Recess
O	= Minimum Days

Wednesdays between Aug. 19 to May 26 - Min Day for Professional Development!

TOTAL STUDENT DAYS: 180
TOTAL SNOW DAYS BUILT IN: 5
TOTAL TEACHER WORKDAYS: 183

Board Adopted: 04/08/2026

ABSENCES

EXCUSED ABSENCES (EC §48205): A pupil shall be excused from school when the absence is:

- Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.
- Due to quarantine under the direction of a county/city health officer.
- For purposes of having medical, dental, optometrical, or chiropractic services rendered.
- For purposes of attending the funeral services or grieving the death of a member of the pupil's immediate family or person determined to be in such close association with the pupil that they are considered by parent or guardian to be the pupil's immediate family (up to 5 days per incident).
- For purposes of jury duty.
- Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
- For justifiable personal reasons including attendance in court, religious observance or retreat, employment conference, or educational conference on the legislative or judicial process offered by a nonprofit organization. All absences under this category require a written request by the parent and must be approved by the principal or designated representative pursuant to uniform standards established by the governing board of the school district.
- For purposes of serving as a member of a precinct board for an election.
- For purposes of spending time with an immediate family member who is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment. The length of the excused absence is determined at the discretion of the Superintendent.
- For purposes of attending the pupil's naturalization ceremony.
- For purposes of participating in a cultural ceremony or event.
- For a middle or high school pupil engaging in a civic or political event (one excused day per school year and must notify school prior to absence; additional days at administrator discretion).
- For accessing victim services, grief support, or safety planning following the death of an immediate family member (up to 3 days per incident).
- Due to the pupil's participation in military entrance.
- As approved by the Superintendent pursuant to Education Code section 48260(c). A pupil absent pursuant to this section shall be allowed to complete all missed assignments and tests that can reasonably be provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit.

ABSENCES FOR CONFIDENTIAL MEDICAL SERVICES (EC §46010.1): Students in grades 7 through 12 may be excused from school to obtain confidential medical services without the consent of a parent or guardian.

ABSENCE FOR RELIGIOUS INSTRUCTION (EC §46014): With written parental consent, a student may be excused from school to participate in religious exercises or instruction.

GRADE REDUCTION/LOSS OF ACADEMIC CREDIT (EC §48980(i)): A student's grade may not be reduced, and academic credit may not be withheld, solely on the basis of an excused absence under Education Code section 48205. If missed assignments or tests can reasonably be provided, a student who completes them satisfactorily within a reasonable period of time must receive full credit for that work.

SCHOOL ATTENDANCE / ATTENDANCE ALTERNATIVES

ATTENDANCE ALTERNATIVES (EC §48980(g)): The district provides information to parents or guardians regarding options for selecting schools other than the student's assigned school of attendance.

INTRADISTRICT TRANSFERS (EC §35160.5(b)): The district maintains a policy allowing students to apply for attendance at a school within the district other than their school of residence. Priority is given to students residing within a school's attendance area. If the number of applicants exceeds available capacity, selection is conducted through a random and unbiased process in accordance with district policy. Academic or athletic performance is not used as a criterion for acceptance or rejection.

INTERDISTRICT TRANSFERS (EC §46600, et seq.): Two or more school districts may enter into an agreement allowing students to transfer between districts for up to five years, renewable for additional five-year periods. The terms and conditions of the transfer are set by the agreement between the districts. Once enrolled under an interdistrict agreement, a student does not need to reapply and may continue attending the school of enrollment unless the agreement says otherwise. A district of residence may not deny a transfer request from a student whose parent or guardian is an active-duty military member where the receiving district has approved the application. A student who has been identified as a victim of bullying committed by a student of their home district shall be given priority for interdistrict attendance under any existing agreement or given additional consideration for the creation of a new agreement if none exists, as long as the receiving school has capacity. If a transfer request is denied, parents may appeal the decision to the county board of education within 30 calendar days.

EL TEJON UNIFIED SCHOOL DISTRICT
P. O. Box 876/4337 Lebec Road
Lebec, CA 93243

INTERDISTRICT ATTENDANCE AGREEMENT REQUEST

This is to request an Interdistrict Attendance Agreement for School Year **2026 - 2027** for:

Name_____ Grade _____ Name _____ Grade _____

Name_____ Grade _____ Name _____ Grade _____

Address _____ Zip Code _____Telephone _____

who lives in the El Tejon Unified School District to go to _____ School in

the _____ School District_____.

The reasons for this request are as follows: _____

_____

If the reason given is child care, please fill in the following:

a. BABYSITTER: Name _____

Address _____ Zip Code _____Telephone _____

b. PARENT EMPLOYMENT: (Attach current paycheck stub for verification. Both parents if applicable)

Father _____ Name of Business _____ Work Hours and Days _____

Business Address _____ Telephone _____

Mother _____ Name of Business _____ Work Hours and Days _____

Business Address _____Telephone _____

I declare under penalty of perjury that the above information is accurate to the best of my knowledge. I acknowledge that the district granting this request shall have the right to revoke and end this agreement if (1) the district of attendance makes a reasonable determination that the continuing presence of the student would interfere with the needs of the district, the best interests of the student, or both; and (2) the district of attendance gives five (5) school days notice prior to the revocation of this agreement. I understand that I have a right to appeal any decision regarding this request by either district to the county board of education pursuant to Education Code section 46601. I further understand that the Interdistrict Attendance Agreement only covers the school year indicated above.

Signed _____ Date _____ Email Address:_____

Printed Name & Relationship_____ _____

For District Use Only

Request denied by School District:_____ Date _____

Request granted by the governing boards of the school districts above named for the school year **2026-2027**, subject to the following terms:
a. Parents provide own transportation. _____Yes _____No
b. District of attendance to receive the average daily attendance for apportionment purposes.

District of Residence EL TEJON UNIFIED District of Attendance _____

Agreement Approved _____Agreement Approved _____

By _____By _____

Sara Haflich, Superintendent

_____ _____

Distribution: X District of Residence District of Attendance
Rev. 7/31/2026

PARENTAL EMPLOYMENT TO ESTABLISH RESIDENCY (EC §48204(b)): If at least one parent or guardian is physically employed within the boundaries of another school district for a minimum of 10 hours per school week, the student may be considered a resident of that district for enrollment purposes. This option does not guarantee enrollment — the receiving district retains the right to accept or deny the request — but a student may not be rejected on the basis of race, ethnicity, sex, parental income, academic achievement, or any other arbitrary consideration.

OPEN ENROLLMENT ACT (EC §48350, et seq.): If your child attends a school that has been identified on the state's Open Enrollment List as a low-performing school, you have the right to apply for a transfer to another public school with higher performance, either within or outside the district. The district is required to notify parents/guardians of this option at the start of the school year. For more information about the application process and deadlines, please contact the district.

NOTICE OF ALTERNATIVE SCHOOLS (EC §58501): California law authorizes school districts to establish alternative schools designed to provide students with a different educational environment that emphasizes self-reliance, creativity, student-driven learning, and collaboration between students, parents, and teachers. If you are interested in learning more about alternative school programs available in your area, information is available from the county superintendent of schools, the district's administrative office, and the principal's office at each school.

CHARTER SCHOOLS (EC §§47600–47663; 5 CCR §11963): Charter schools are publicly funded schools that operate under a charter granted by a school district, county board of education, or the State Board of Education. Charter schools are governed by the Education Code but are generally free of many of its standard requirements. Charter schools may offer classroom-based or non-classroom-based instruction. For information about charter schools in your area, contact the district office or visit the California Department of Education website.

PRIVATE SCHOOLS (EC §48222): Children may be instructed in a private full-time day school by persons qualified to teach in the State of California. Private schools are selected and paid for by the student's parents. For more information regarding the private school affidavit, please visit the California Department of Education's website at https://www.cde.ca.gov/sp/ps/affidavit.asp.

MENTALLY GIFTED STUDENTS (EC §48223): Children who are mentally gifted and who are being instructed in a private full-time day school, where all or part of the courses of instruction required to be taught in the public schools are being taught, may be excused from compulsory public school attendance. For more information, contact the district office.

INSTRUCTION BY TUTOR (EC §48224): As an alternative to private school, children may be instructed by a private tutor who holds a valid state credential for the applicable grade level. Private tutors are selected and paid for by the student's parents.

INDIVIDUALIZED INSTRUCTION (EC §§48206.3, 48980(b)): If your child has a temporary disability that prevents attendance in regular classes, the district will provide individualized instruction at home or in a hospital or other residential health facility when possible. Please contact the district office if you believe your child may be eligible for individualized instruction services.

STUDENTS IN HOSPITALS OUTSIDE OF SCHOOL DISTRICT (EC §§48206.3, 48207, 48208): If your child is placed in a hospital or other residential health facility located outside your school district due to a temporary disability, your child may be eligible to receive individualized instruction from the school district in which the facility is located. You should notify both the district where you reside and the district where the facility is located so that instruction can be arranged.

STUDENT DISCIPLINE

RULES AND PROCEDURES ON SCHOOL DISCIPLINE (EC §35291): Education Code sections 48900, et seq. outline the rules pertaining to student discipline, and related due process procedures. Combined with district policies, school officials have legal authority to impose student discipline and ensure students have due process. Copies of relevant Education Code sections and district policies are available upon request.

DUTIES OF PUPILS (5 CCR §300): Students must follow school rules, comply with directions from school staff, behave respectfully, apply themselves in their studies, and use appropriate language at all times.

STUDENT DISCIPLINE GROUNDS (EC §48900): Education Code section 48900 identifies behaviors for which a student may be subject to suspension or expulsion, including causing or threatening harm, possession of weapons, drugs or alcohol, theft, vandalism, harassment or bullying, and other acts that disrupt school activities or otherwise violate school rules. Disciplinary actions are imposed in accordance with applicable law and district policies.

ADDITIONAL GROUNDS FOR STUDENTS IN GRADES 4–12 (EC §§48900.2, 48900.3, 48900.4, 48900.7): For students in grades 4 through 12, additional grounds for suspension or expulsion include sexual harassment (EC §48900.2), hate violence (EC §48900.3), harassment, threats, or intimidation directed at any student or staff member (EC §48900.4), and terroristic threats against school officials or school property (EC §48900.7).

NON-PUNITIVE CORRECTION PREFERRED (EC §§48900.5(b), 48900.6, 48900.9(b)): California law requires that other means of correction always be considered before a student is suspended, expelled, or removed from the regular classroom through any form of exclusionary discipline. Schools are encouraged to use

classroom-based interventions, restorative practices, counseling, and other supportive approaches before resorting to suspension or expulsion.

SUSPENSION FROM SCHOOL (EC §48911): A school principal, the principal's designee, or the Superintendent may suspend a student from school for any conduct prohibited by Education Code section 48900. The maximum duration of any single suspension is five school days. If expulsion proceedings are initiated, the student may remain suspended until the governing board makes a final decision. You will be notified promptly if your child is suspended, and you have the right to request a meeting with school officials to discuss the suspension.

MANDATORY AND DISCRETIONARY EXPULSION RECOMMENDATIONS (EC §48915): Education Code section 48915 establishes specific expulsion requirements beyond those in Education Code section 48900. For certain serious acts including possession of a firearm, brandishing a knife at another person, unlawfully selling a controlled substance, committing or attempting to commit sexual assault, and possessing an explosive, the school principal is required to recommend expulsion with no discretion. For other serious acts such as assault likely to cause serious bodily injury, possession of a knife, robbery or extortion, and possession of certain controlled substances, the principal shall recommend expulsion unless specific mitigating circumstances exist. A full description of the grounds for suspension and expulsion is available upon request from the district office.

INVOLUNTARY TRANSFER OF A STUDENT CONVICTED OF A VIOLENT FELONY OR MISDEMEANOR (EC §48929): Pursuant to district policy, a student who has been convicted of a violent felony or a misdemeanor involving a firearm may be involuntarily transferred to another school site if the victim of the offense is enrolled at the same school. The purpose of this policy is to protect the safety and well-being of the victim. Parents and guardians will be notified of any such transfer in accordance with applicable law.

DISCIPLINE OF STUDENTS WITH DISABILITIES (EC §48915.5; 20 USC §1415(k)): Federal law governs the authority of school districts to suspend and expel students with disabilities. If a student's misconduct is determined to be a manifestation of their disability, the student must return to their pre-suspension placement after 10 cumulative days of suspension in a school year, unless the student's IEP team and parents agree otherwise. A student with a disability may not be expelled for misconduct that is a manifestation of their disability.

LAW ENFORCEMENT NOTIFICATION (EC §48902): The Education Code requires the school principal to notify local law enforcement when a student engages in any of the following conduct on school grounds or at a school activity: assault with a deadly weapon or other instrument likely to produce serious bodily injury; assault by means of force likely to produce serious bodily injury; use, possession, or sale of narcotics, alcohol, or other controlled substances; possession of a firearm within a school zone;

possession of another dangerous weapon such as a dirk or dagger; or possession or furnishing of a firearm or explosive at school.

RELEASE OF A STUDENT TO A PEACE OFFICER (EC §48906): If a school official releases your child to a peace officer for the purpose of removing your child from school premises, the school official will take immediate steps to notify you or a responsible relative of your child. The only exception is when a student has been taken into custody as a victim of suspected child abuse or neglect, in which case the school will follow the direction of the investigating law enforcement agency.

ATTENDANCE BY SUSPENDED PUPIL'S PARENT (EC §48900.1; LC §230.7): A teacher may require a parent or guardian to attend a portion of the school day in their child's classroom following a suspension. Employers are prohibited from penalizing a parent for complying with this requirement.

TEACHER RESPONSIBILITY FOR STUDENT CONDUCT (EC §44807): Every teacher is required to hold students accountable for their conduct on the way to and from school, on the playground, and during recess. Teachers may exercise the amount of physical control that is reasonably necessary to maintain order, protect property, or protect the health and safety of pupils, the teacher, and others.

SCHOOL ACCOUNTABILITY REPORT CARD (EC §§35256, 35258): Parents have the right to request and receive information about the School Accountability Report Card (SARC), which provides details about a school's academic performance, student achievement, safety, teacher qualifications, class sizes, and facility conditions. Copies are available upon request and on the district's website.

SAFE PLACE TO LEARN ACT (EC §§234.1, 234.4): The district is committed to maintaining a learning and working environment free from discrimination, harassment, intimidation, and bullying including cyberbullying. Information on the district's policies and procedures for reporting and resolving complaints is available at school sites and on the district's website in English and other required languages. To obtain a copy of these policies or to report concerns, parents and students may contact the district office.

DRESS CODE (EC §35183): The district is authorized to adopt a reasonable dress code. Students are expected to dress appropriately for school, and clothing or items that are disruptive, unsafe, or associated with gangs are prohibited. Specific dress code requirements are available at the school site or upon request.

PROPERTY DAMAGE OR PERSONAL INJURY — PARENTS LIABLE (EC §48904(a); CC §1714.1): Parents or guardians are liable for property damage or personal injuries caused by their child's willful misconduct in an amount up to $25,000.00.

DAMAGED LIBRARY MATERIALS — PARENTS LIABLE (EC §19910): The parent or guardian of a minor who willfully damages or destroys any book, map, chart, picture, or

other school or library property is liable to the district for the cost of replacing or repairing that property, up to the amount permitted by law.

OVERDUE LIBRARY MATERIALS — PARENTS LIABLE (EC §§19911; 48904(b)): The parent or guardian of a minor who fails to return borrowed school or library materials in a timely manner may be held responsible for the cost of replacing those materials. Grades, diplomas, and transcripts may be withheld until the matter is resolved or a voluntary work program is arranged.

SOCIAL MEDIA MONITORING (EC §49073.6): The district has adopted a program to gather and maintain information from students' social media accounts for purposes directly related to school or student safety. If your child's social media information has been gathered, you will be notified. You and your child have the right to: (1) be informed that your child's social media information is being gathered; (2) access and review the information that has been collected; and (3) request the correction or removal of any information gathered. All information gathered will be deleted within one year of the pupil reaching the age of 18 or within one year of the pupil no longer being enrolled in the district, whichever comes first.

STUDENT SERVICES

MINIMUM AGE OF ADMISSION TO KINDERGARTEN AND TRANSITIONAL (EC §48000): A child shall be eligible for enrollment in kindergarten if the student will have a fifth birthday on or before September 1. Any child who will have their fourth birthday by September 1 shall be admitted to a transitional kindergarten (TK) program in accordance with law and district policy.

SPECIAL EDUCATION – INDIVIDUALS WITH DISABILITY ACT (IDEA) (20 USC § 1400, et seq.): State and federal law require that a free appropriate public education (FAPE) be provided in the least restrictive environment to eligible students with disabilities ages 3 through 21. Information about eligibility, parent rights, and procedural safeguards is available upon request.

SPECIAL EDUCATION / CHILD FIND (EC §56301): The district actively identifies and evaluates students who may have disabilities. Parents who suspect their child may have exceptional needs may request an assessment by contacting Elementary School Principal Frazier Park School, 3149 San Carlos Trail Frazier Park, CA 93225 (661) 245-3312 per AR 6164.4. The request may be made verbally or in writing. Once a written assessment request is received, the district must respond within 15 calendar days with either a proposed assessment plan or written explanation of its refusal to assess.

SPECIAL EDUCATION COMPLAINTS (5 CCR §§3200–3205; CFR §§300.151–300.153): If you believe the district has violated federal or state law governing the identification, evaluation, or placement of a student with disabilities, you may file a written complaint with the California Department of Education.

SECTION 504 / STUDENTS WITH DISABILITIES (Section 504 of the Rehabilitation Act of 1973): The district does not discriminate on the basis of disability and annually notifies parents or guardians of their rights under Section 504, including the district's obligation to provide equal access to programs and services.

FINGERPRINTING PROGRAM (EC §32390): If the district offers a voluntary fingerprinting program for students enrolled in kindergarten or newly enrolled in the district, parents or guardians will be notified of the program procedures, any applicable fees, and their right to decline participation.

CHILDREN IN HOMELESS SITUATIONS (42 USC §§11431–11435): The district shall designate a liaison for students experiencing homelessness who ensures that parents, guardians, and students are informed of their educational rights and that public notice of these rights is provided as required by law.

HOMELESS STUDENT RIGHTS (EC §48851): The district annually provides a housing questionnaire to all families to identify students experiencing homelessness. This questionnaire includes information about the rights and protections available to homeless students, including immediate enrollment, school stability, and access to educational services. The district ensures that information is available in languages understood by families and collects responses to help identify and support students in need of services.

CALIFORNIA KIDS INVESTMENT AND DEVELOPMENT SAVINGS — CalKIDS (EC §69996, et seq.): The State of California offers the CalKIDS program, which provides eligible public school students with college savings accounts to support future higher education. Additional information is available at the California State Treasurer's website.

INVESTING FOR FUTURE EDUCATION (EC §48980(d)): Parents are advised of the importance of investing for higher education for their children and of considering appropriate investment options, including United States savings bonds.

CAMPUS SAFETY

COMPREHENSIVE SCHOOL SAFETY PLAN (EC §§32280, et seq.; SB 848; SB 98; AB 49): Each school in the district maintains a comprehensive school safety plan. Copies are available upon request at the district office and are provided to local law enforcement. Effective 2026-27, school safety plans must include: (1) procedures to notify parents, guardians, teachers, administrators, and school personnel when the presence of immigration enforcement is confirmed on campus; and (2) procedures for the supervision and protection of children from child abuse, neglect, and sex offenses. Safety plans are updated annually and must be completed by March 1 of each year.

DRUG-FREE CAMPUS: The possession, use, or sale of narcotics, alcohol, or other controlled substances is strictly prohibited at all school activities and on school grounds. Violations may

result in referral to local law enforcement and district disciplinary action, up to and including suspension or expulsion.

MEGAN'S LAW NOTIFICATION (PC §290.4): Parents and members of the public have the right to review information about registered sex offenders in California. This information is available at the main office of the local law enforcement agency serving this school district, or online at www.meganslaw.ca.gov.

SCHOOL BUS SAFETY (EC §39831.5): Safety rules and regulations for school bus passengers are provided to all students who are new to the district or who have not previously been transported by school bus. If your child will be riding a school bus, please contact the district office for a complete list of bus stops, rules of conduct, and safety information.

SAFE STORAGE OF FIREARMS (EC §49392): California law requires that firearms be stored safely and securely to prevent children from gaining access to them. The risk of children bringing firearms to school can be significantly reduced by storing firearms in a locked container or with a locking device that renders the firearm inoperable, and by storing firearms separately from ammunition. Parents and guardians are encouraged to review California's child access prevention laws, which impose criminal and civil liability on adults who fail to store firearms safely.

IMPORTANT NOTICE TO PARENTS AND GUARDIANS

Subject: Secure Firearm Storage and Child Access Prevention

Dear Parent or Guardian,

To ensure the safety of our students and community, the El Tejon Unified School Districts reminds you of California's laws regarding the safe storage of firearms.

Unsecured guns in the home pose a severe risk to children and teens. California law holds gun owners criminally liable if a minor gains access to an unsecured firearm. To comply with the law and protect your family:

- Store all firearms unloaded and locked in a secure gun safe or lock box.
- Use a certified firearm safety device that stops the gun from firing.
- Keep ammunition locked up separately from firearms.

Thank you for partnering with us to keep our children safe.

Sincerely,

Sara Haflich - Superintendent, El Tejon Unified School District

SCHOOL RECORDS AND ACHIEVEMENT

PUPIL RECORDS / NOTICE OF PRIVACY RIGHTS (EC §§49063, et seq., 49069.7, 49073; FERPA): Federal and state law grant parents and eligible students the right to access and protect the privacy of student records. Pupil records are confidential and will not be disclosed without consent except as permitted by law. Pupil records include any information directly related to an identifiable student that is maintained by the district. Parents and eligible students may request access to student records by contacting the student's school, and the district will respond to requests within five business days. The district may disclose records without consent to school officials or contractors who have a legitimate educational interest, or to other parties as permitted by law. When a student enrolls in another school or district, the district will transfer records as required. Parents and eligible students have the right to request amendment of student records they believe are inaccurate, misleading, or in violation of privacy rights, and may request a hearing if the district denies the request. The district maintains a record of requests for access to pupil records as required by law. Complaints regarding alleged violations of student record privacy rights may be filed with the U.S. Department of Education.

RELEASE OF PUPIL DIRECTORY INFORMATION (EC §49073; 34 CFR §99.37): The district may release directory information in accordance with state and federal law, including a student's name, date of birth, address, telephone number, email, participation in activities, dates of attendance, and degrees or awards received. Directory information does not include citizenship or immigration status. Parents and eligible students may request that the district not release directory information by submitting a written request within 30 days of receipt of this notice.

RELEASE OF STUDENT RECORDS/COMPLIANCE WITH SUBPOENA OR COURT ORDER (EC §§49076, 49077): The district will make a reasonable effort to notify parents or eligible students in advance before disclosing student records in response to a subpoena or court order, unless otherwise directed by law.

RELEASE OF STUDENT RECORDS TO SCHOOL OFFICIALS AND EMPLOYEES OF THE DISTRICT (EC §§49076(a)(1), 49064(d)): Districts may release educational records, without prior written parental consent, to school officials, employees, and service providers who have a legitimate educational interest in the records.

EDUCATIONAL MATERIALS/CURRICULUM

SEX EQUITY IN CAREER PLANNING (EC §221.5(d)): Beginning in grade 7, parents and guardians are notified in advance of career counseling and course selection activities. School counselors and staff may not guide students toward or away from any career path, course, or program based on the student's sex. Parents and guardians are encouraged to participate in these counseling sessions and decisions alongside their child.

PROSPECTUS OF SCHOOL CURRICULUM (EC §49091.14): Each school annually prepares a prospectus of its course curriculum. The prospectus is available for review at the school site, and copies may be requested for a fee not to exceed the actual cost of duplication.

MULTILINGUAL EDUCATION (EC §310): The district provides information on available language acquisition programs, including a description of each program, to parents at enrollment or upon request.

PROHIBITION AGAINST DISCRIMINATORY EDUCATIONAL MATERIALS (EC §244): The district shall not adopt or approve materials or curriculum that subject a pupil to unlawful discrimination based on characteristics protected by law, including disability, gender, gender identity or expression, nationality, race or ethnicity, religion, sexual orientation, or immigration status. Parents may file a complaint for violations through the district's Uniform Complaint Procedures.

NOTIFICATION OF INTERNATIONAL BACCALAUREATE AND DUAL ENROLLMENT COURSES (EC §48980.6): At the beginning of the first semester or quarter, the district shall notify the parents or guardians of pupils in grades 7–12 of any dual enrollment or International Baccalaureate courses offered by the district.

RIGHT TO REFRAIN FROM HARMFUL USE OF ANIMALS (EC §32255, et seq.): Students have the right to decline participation in educational projects that involve the dissection or other harmful or destructive use of animals. If your child wishes to exercise this right, please notify the school in writing so that an alternative project can be arranged.

PARENTAL RIGHTS — EDUCATION EMPOWERMENT ACT (EC §49091.10): The Education Empowerment Act grants parents and guardians the right to inspect instructional materials used in their child's classroom upon request, to observe school activities involving their child in accordance with district procedures, and to be informed of and deny permission for any behavioral, mental, or emotional evaluation of their child. Students may not be compelled to affirm or disavow any worldview, religious doctrine, or political opinion.

COMPLAINTS CONCERNING DEFICIENCIES RELATED TO INSTRUCTIONAL MATERIALS, ETC. (EC §35186): Parents, students, and teachers have the right to file a complaint if there are deficiencies related to: insufficient or damaged instructional materials; emergency or urgent facility conditions that pose a threat to the health or safety of students or staff; or teacher vacancies or misassignments. Complaints may be filed anonymously. A complaint form is posted in every classroom and is available at the district office and under Board Policies on the website. The complaint form is labeled Exhibit 1312.2-E(1). The district uses the Uniform Complaint Procedures to investigate and resolve all such complaints as per BP & AR 1312.2 Complaints Concerning Instructional Materials.

RIGHTS IN THE EDUCATIONAL ENVIRONMENT

STATEMENT OF NONDISCRIMINATION (Title VI; Title IX; ADA; Section 504; EC §200, et seq.): The district does not discriminate on the basis of gender, gender identity, gender expression, sex, race, color, religion, national origin, ethnic group identification, age, genetic information, mental or physical disability, sexual orientation, immigration status, or any other characteristic protected by law.

TITLE IX OF THE U.S. EDUCATION AMENDMENTS OF 1972: The district does not discriminate on the basis of sex in any of its educational programs or activities. Any student, parent, or employee who believes they have experienced sex discrimination or sexual harassment may contact the district's Title IX Coordinator. The name, office address, telephone number, and email address of the district's designated Title IX Coordinator are available upon request from the district office and are posted on the district's website.

SEXUAL HARASSMENT POLICY (EC §231.5; 5 CCR §4917): The district has adopted a written policy prohibiting sexual harassment of students. A copy of this policy is attached. The policy is also displayed prominently throughout district schools and offices and is included in orientation programs for both employees and students. Please see Attachments A & B at the end of this notice.

EDUCATIONAL EQUITY REGARDLESS OF IMMIGRATION STATUS, CITIZENSHIP, OR RELIGION (EC §234.7): If a parent or guardian is unavailable to care for a student, the district will follow the emergency contact information provided by the family. Under California law, a Caregiver's Authorization Affidavit may be used to designate a qualified relative to enroll a student in school and consent to school-related medical care. Recent law expands the category of eligible relatives to include individuals within the fifth degree of kinship.

UNIFORM COMPLAINT PROCEDURES (5 CCR §4622; EC §262.3): The district is required to annually notify parents, students, employees, and other interested parties of its Uniform Complaint Procedures. The UCP provides a process for filing, investigating, and resolving complaints related to district programs, services, and civil rights obligations. The district's UCP has been updated to reflect the amendment to Education Code section 262.3, effective January 1, 2026. A copy of the district's current Uniform Complaint Procedures is available free of charge. The district has a separate process for filing general complaints against employees.

PROHIBITION ON ENTRY BY IMMIGRATION ENFORCEMENT WITHOUT JUDICIAL PROCESS (EC §234.7; AB 49): School officials and employees are prohibited, to the extent practicable, from allowing immigration enforcement officers access to nonpublic areas of a school site without a valid judicial warrant, subpoena, or court order. The district will not, to the extent practicable, disclose education records or information about students, families, or staff to immigration enforcement officers without a parent's written consent, unless first presented with a valid judicial warrant, subpoena, or court order.

EMPLOYEE MISCONDUCT, PROFESSIONAL BOUNDARIES, AND GROOMING AWARENESS (SB 848; EC §32100): The district maintains policies to support safe learning environments, including appropriate boundaries between employees and students and limits on electronic communication and social media contact. Students receive age-appropriate instruction on abuse and grooming prevention. The district utilizes the statewide employee misconduct database when screening new hires, and employees complete annual mandated reporter training.

OTHER PARENTAL RIGHTS (EC §51101): Parents and guardians also have the right to observe their child's classroom upon reasonable advance notice; to meet with their child's teacher and school principal; to volunteer at the school; to be notified promptly of unexcused absences; to receive information about classroom performance and standardized assessment results; to request a specific school or teacher and receive a response; to examine curriculum materials; to access student records and question any item that appears inaccurate or misleading; to receive information about psychological testing and deny permission for it; to participate in school site councils or parent advisory committees; to be notified as early as possible if their child is at risk of retention; and to be informed in advance about school rules, policies, dress codes, and procedures for school visits.

CODE OF CONDUCT FOR EMPLOYEE — PUPIL INTERACTIONS (EC §44050): The district maintains a code of conduct for employees that includes standards for employee interactions with students. Inappropriate employee conduct toward students includes, but is not limited to, engaging in any conduct that endangers students, staff, or others; harassing, discriminatory, or bullying behavior; physical abuse, sexual abuse, neglect, or willful harm or injury to a student; inappropriate socialization or fraternization with a student, or soliciting, encouraging, or maintaining an inappropriate relationship with a student; possessing, viewing, or distributing pornography on school grounds or using district technology; using profane, obscene, or personally abusive language directed at students; being dishonest with students, parents, or administrators; or disclosing confidential student information to persons not authorized to receive it. The district prohibits retaliation against anyone who reports an employee's inappropriate conduct or files a complaint. If you have concerns about an employee's conduct toward your child, please contact the school principal or the district office.

EMPLOYEE CONDUCT AND PARENTAL INVOLVEMENT (EC §§44050, 11503; 20 USC §§6312, 6318): The district maintains a code of conduct for employees that prohibits conduct endangering students, harassment or discrimination, physical or sexual abuse, inappropriate relationships with students, possession of pornography on school grounds, profane or abusive language toward students, dishonesty, and unauthorized disclosure of student information. The district prohibits retaliation against anyone who reports inappropriate employee conduct; concerns may be reported to the school principal or district office. The district is committed to involving parents as meaningful partners through parent advisory committees, family engagement communications, sharing of working drafts for parent review, assistance understanding

academic standards, and workshops to support learning at home. An annual statement of program objectives and a review of progress are available upon request.

PREGNANT AND PARENTING PUPILS (EC §§221.51, 222, 222.5, 46015): The district shall not exclude any student from participation in any educational program on the basis of pregnancy, childbirth, termination of pregnancy, or recovery therefrom. Pregnant and parenting students are entitled to up to eight weeks of parental leave. The district will provide reasonable accommodations, including access to a private space for lactation or breastfeeding. Students shall not incur an academic penalty for using these accommodations.

HEALTH SERVICES

MEDICATION (EC §49423): If a student needs to take prescription medication during the school day and requires assistance from school staff, the school must be provided with a written statement of instructions from the student's physician and a signed parental request for assistance. Students may also be authorized to carry and self-administer certain prescription medications, such as auto-injectable epinephrine or inhaled asthma medication, with appropriate physician and parental authorization on file.

CONTINUING MEDICATION REGIMEN (EC §49480): If a student takes medication on a continuing basis for a non-episodic condition, they are required to inform the school nurse or other designated school employee of the medication being taken, the current dosage, and the name of the supervising physician. With parent's consent, the school nurse may contact the physician and may advise school personnel of any potential effects the medication may have on the student's behavior or health.

COMMUNICABLE DISEASES AND IMMUNIZATION REQUIREMENTS (EC §§48216, 49403; HS §§120325, 120335): Students are required to be properly immunized before attending school. All students entering kindergarten (including transitional kindergarten), advancing from 6th to 7th grade, or enrolling for the first time must meet California's immunization requirements unless a valid medical exemption signed by a licensed physician is provided. No new personal belief exemptions will be accepted. All students entering grades 7 through 12 must have a Tdap (whooping cough) booster. Students who are not properly immunized will be excluded from school until proof of immunization or a valid exemption is provided.

THE CANCER PREVENTION ACT — HPV VACCINATION (EC §48980.4; HS §120336): Students entering 6th grade are advised to adhere to current immunization guidelines regarding full human papillomavirus (HPV) immunization. HPV vaccination is recommended by the Federal Advisory Committee on Immunization Practices, the American Academy of Pediatrics, and the American Academy of Family Physicians. HPV vaccination can prevent over 90% of cancers caused by HPV. Two doses of the HPV vaccine are recommended for children between the ages of 9 and 12, and the second dose should be given before the start of 8th grade.

The vaccine is covered by most health insurance plans. If you do not have health insurance, the Vaccines for Children (VFC) program offers free vaccines to eligible children up to age 18. Ask your health care provider or local health department about where to get the HPV vaccine.

INFORMATION FOR USE IN EMERGENCIES (EC §49408): For the protection of your child's health and welfare, please complete and return the enclosed Emergency Information Card. This form allows the district to contact you or a designated emergency contact in the event of an illness, injury, or other emergency involving your child during the school day. Please ensure the information is current and update the school promptly if your contact information changes during the year.

PHYSICAL EXAMINATION; PARENT REFUSAL TO CONSENT (EC §49451): You have the right to exempt your child from any routine physical examination conducted at school. To do so, file a written, signed statement with your child's school principal each year stating that you do not consent to a physical examination of your child. Please note that if your child is believed to be suffering from a recognized contagious or infectious disease, your child may be sent home and will not be permitted to return until school authorities are satisfied that the contagious or infectious disease does not exist.

VISION APPRAISAL (EC §49455): The district is required to appraise each student's vision during kindergarten, upon initial enrollment, and in grades 2, 5, and 8. A student first enrolling in grade 4 or 7 will not be reappraised the following year. The appraisal includes tests for near vision, far vision, and color vision; color vision is tested once and only for male students. The appraisal may be waived if a parent presents a certificate from a licensed physician, surgeon, physician's assistant, or optometrist showing the results of a recent vision determination. This appraisal is also not required if a parent files a written objection based on a religious belief with the principal.

MENTAL HEALTH SERVICES AVAILABLE ON CAMPUS AND IN THE COMMUNITY (EC §§49428, 49429.5): The district is committed to supporting the mental health and well-being of all students. If you have concerns about your child's mental health or emotional well-being, please contact your child's school counselor, the school psychologist, or the district office. For a mental health emergency, please call 988 (Suicide and Crisis Lifeline) or 911.

SCOLIOSIS SCREENING NOTICE (EC §§49451, 49452.5): The district may screen female students in grade 7 and male students in grade 8 for scoliosis. If you do not wish your child to participate in this screening, you may file a written refusal with the school principal.

DENTAL FLUORIDE TREATMENT (HS §104830, et seq.): Students may receive a topical application of fluoride or other decay-inhibiting treatment at school. This treatment is available upon request. If you would like your child to receive this service, please submit a written request to your child's school.

CONCUSSION AND HEAD INJURY DURING ATHLETIC ACTIVITY (EC §49475): If your child participates in the district's athletic program, California law requires that you and your child review and sign a concussion and head injury information sheet before your child may begin practice or competition. This sheet explains the nature and risks of concussion and head injuries, the signs and symptoms to watch for, and the steps that will be taken if a concussion is suspected. A student who is suspected of having sustained a concussion or head injury during a practice or competition must be immediately removed from activity. The student may not return to activity until they are evaluated by, and receive written clearance from, a licensed health care provider. Please see attachments at the end of this notice.

PUPIL NUTRITION — NOTICE OF FREE AND REDUCED PRICE MEALS (EC §§48980(b), 49510, 49520, 49558): Needy children may be eligible for free or reduced-price meals. Details, eligibility criteria, and applications are available at your child's school. When a household is selected for verification of meal benefit eligibility, the district will notify you that your child's eligibility is being verified. For information about California's Universal Meals Program, which provides two free meals per school day to all students regardless of income, please visit the district's website or the California Department of Education website.

THE SEIZURE SAFE SCHOOLS ACT (EC §§49468–49468.5): If your child has been diagnosed with seizures, a seizure disorder, or epilepsy and has been prescribed emergency anti-seizure medication by a health care provider, you may request that the school designate one or more trained volunteers to administer emergency anti-seizure medication or therapy if needed. Before any emergency anti-seizure medication may be administered, the district must obtain a completed Seizure Action Plan from your child's parent or guardian. Please contact the school nurse or district office for more information.

HEALTH CARE COVERAGE INFORMATION (EC §§49452.9, 49557.2): The district has information available about health care coverage options and enrollment assistance for families who may be uninsured or underinsured. If you are interested in learning about available health coverage programs for your child, please contact the district office or your child's school for information and assistance.

MEDICAL AND HOSPITAL SERVICES (EC §49472): The district is required to notify parents in writing if it does not provide or make available medical or hospital services for students injured while participating in athletic activities. The district is also authorized to provide medical or hospital services through nonprofit membership corporations or insurance policies for student injuries arising out of school-related activities. Please contact the district office for information about the district's current student accident insurance coverage.

SUN PROTECTIVE CLOTHING — USE OF SUNSCREEN (EC §35183.5): Students are permitted to wear sun-protective clothing outdoors and to carry and apply sunscreen

during the school day without a prescription or physician's note. School sites must allow students to exercise these protections.

ENVIRONMENTAL SAFETY — ASBESTOS AND PESTICIDES (40 CFR §763.84, 763.93; EC §§17611.5, 17612, 48980.3): The district maintains plans for managing and eliminating health risks associated with asbestos-containing materials in school buildings; these plans are available for review at the district office, and parents are notified annually of any planned or in-progress inspections or response actions. The district also informs parents about pesticide use on school grounds. A list of all pesticide products expected to be applied at district school sites during the upcoming year is available from the district office. If you wish to be notified before individual pesticide applications are made at your child's school, please register with the district office. Please see Attachment C at the end of this notice.

DANGERS ASSOCIATED WITH SYNTHETIC DRUGS (EC §48985.5): Parents and guardians of all enrolled students are informed of the following dangers associated with synthetic drugs: (1) Synthetic drugs not prescribed by a physician, such as fentanyl, can be extremely dangerous and potentially fatal even in very small amounts; (2) Dangerous synthetic drugs may be found hidden in counterfeit pills that appear to be legitimate prescription medications; (3) Social media platforms are being used to market and sell synthetic drugs, including fentanyl, directly to young people. This information is also posted on the district's website and on each school's website.

TOBACCO FREE SCHOOLS (HS §104420): The use of tobacco and nicotine products is strictly prohibited at all times in district-owned or leased buildings, on district property, and in district vehicles. This prohibition applies to students, staff, parents, and visitors at all school-sponsored programs, activities, and athletic events, whether held on or off district property. Prohibited products include cigarettes, cigars, smokeless tobacco, snuff, chew, clove cigarettes, and electronic cigarettes or vaping devices. Violations may result in disciplinary actions.

SEX / HIV EDUCATION

INSTRUCTION IN COMPREHENSIVE SEXUAL HEALTH EDUCATION AND HIV PREVENTION (EC §51938): The district shall annually notify parents about instruction in comprehensive sexual health education and HIV prevention education planned for the school year. Written and audiovisual educational materials used in such education are available for review upon request. Parents have the right to excuse their child from all or part of such instruction by submitting a written request to the district. The district must notify parents in writing before any test, questionnaire, or survey concerning sexual attitudes is administered and provide them with an opportunity to review the materials.

HEALTH INSTRUCTION/CONFLICTS WITH RELIGIOUS TRAINING AND BELIEFS (EC §51240): Parents or guardians may request in writing that their child be excused from any part of health instruction that conflicts with their religious training and beliefs.

MISCELLANEOUS

LOCAL CONTROL AND ACCOUNTABILITY PLAN (EC §§52059.5–52077): The district is required to adopt a three-year LCAP and update it annually by July 1. The LCAP must identify annual goals and actions across eight state priorities and is posted on the district's website. Parents and community members may submit written comments on the LCAP and are encouraged to participate in the adoption process. If you believe the district is not in compliance with its LCAP obligations, you may file a complaint using the Uniform Complaint Procedures.

EVERY STUDENT SUCCEEDS ACT (20 USC §6301, et seq.): Under the Every Student Succeeds Act, parents have the right to request information about the professional qualifications of their child's classroom teachers, paraprofessionals, and aides, including whether the teacher holds the appropriate state credential for the grade level and subject they teach, whether they are teaching under an emergency or provisional permit, and whether any paraprofessionals provide services to their child and their qualifications. Parents also have the right to receive individual reports on their child's performance on statewide assessments. To submit a request, please contact your child's school. Additional notices required under ESSA will be sent separately.

NOTICE OF MINIMUM DAYS AND PUPIL — FREE STAFF DEVELOPMENT DAYS (EC §48980(c)): Parents and guardians are notified annually of all scheduled minimum days and pupil-free staff development days. When these days are known at the start of the school year, they are included in the attached school calendar. If additional minimum or pupil-free days are scheduled later in the year, parents and guardians will be notified as early as possible and no later than one month before the scheduled day.

PUPIL FEES (EC §49010, et seq.): Students enrolled in public school may not be charged a fee to participate in any educational activity that is a fundamental part of their education, including curricular and extracurricular activities. If you believe the district has improperly charged a fee, you may file a complaint using the district's Uniform Complaint Procedures. Complaint forms are available at the district office.

HIGH SCHOOLS ONLY

OPEN CAMPUS (EC §44808.5):

FRAZIER MOUNTAIN HIGH SCHOOL IS A CLOSED CAMPUS.

"Neither the school district nor any officer of employee thereof shall be liable for the conduct of safety of any pupil during such time as the pupil has left school grounds pursuant to this section."

CALIFORNIA HIGH SCHOOL PROFICIENCY EXAM (5 CCR §11523; EC §48412): The California High School Proficiency Exam (CHSPE) is a voluntary test that assesses proficiency in basic reading, writing, and mathematics skills taught in California public

schools. Eligible pupils who pass the CHSPE are awarded a Certificate of Proficiency by the State Board of Education, which is equivalent in all respects to a high school diploma. A student who receives a Certificate of Proficiency may, with verified approval from their parent or guardian, leave high school before completing the 12th grade. Parents and guardians must provide written consent before a minor student may withdraw from school on the basis of a Certificate of Proficiency. For more information about the CHSPE, visit http://www.chspe.net/ or contact the district office.

AUTOMATIC CAL GRANT PROGRAM APPLICANT STATUS — OPT OUT (EC §69432.9): California law requires school districts to notify 12th grade students — and, for students under 18, their parents or guardians — that the student will automatically be deemed a Cal Grant applicant unless they choose to opt out. Grade point averages are submitted to the California Student Aid Commission by October 1 each year. A separate written notice regarding the Cal Grant automatic applicant process, opt-out procedures, and applicable deadlines will be sent to all 12th grade students and their parents by October 15 of the student's 12th grade year. Only a parent or guardian may opt out on behalf of a student under 18; once a student turns 18, only the student may opt out.

DRIVER TRAINING (EC §35211):

El Tejon Unified School District does not offer a driver training program.

HIGH SCHOOL SUBJECT REQUIREMENTS

The CSU requires a minimum 15-unit pattern of courses for admission as a first-time freshman. Each unit is equal to a year of study in a subject area. A grade of C or better is required for each course you use to meet any subject requirement.

Subject Area	Subject	Requirement Details	Courses/Years
a	English	-	3
b	Mathematics	Two courses in Mathematics, including one year of Algebra I (EC Section 51224.5)	2
c	Science	Two courses in Science, including biological and physical sciences	2
d	Social Studies	Three courses in Social Studies, including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics, and a one-semester course in economics. *(Note that pursuant to AB 2927 [2024], commencing with pupils graduating in the 2030-31 school year, a pupil who completes the below-referenced one-semester personal finance course requirement may elect to be exempt from this one-semester course in economics requirement.)	3
e	Visual or Performing Arts, World Language or Career Technical Education	For the purpose of satisfying the minimum course requirement, a course in American Sign Language shall be deemed a course in foreign language.	1
f	Physical Education	unless the pupil has been exempted pursuant to the provisions of *EC* Section 51241	2

g	Ethnic Studies	commencing with pupils graduating in the 2029–30 school year (a course based on the model curriculum developed pursuant to Section 51226.7; an existing ethnic studies course; an ethnic studies course taught as part of a course that has been approved as meeting the A–G requirements; or a locally developed ethnic studies course approved by the governing board of the school district or charter school)	1 (Semester)
		Total Required Courses/Years	14
h	Personal Finance	One semester of a separate, standalone course in Personal Finance, commencing with pupils graduating in the **2030-31 school year**	1 (Semester)

RELEASE OF INFORMATION TO MILITARY (EC §49073.5; 20 USC §7908): Federal law requires the district to provide military recruiters with access to secondary school students' names, addresses, and telephone numbers. Under California law, parents and guardians have the right to request that this information not be released without prior written consent. To exercise this right, a written request must be submitted to the student's school. The district will honor all timely opt-out requests.

PARTICIPATION IN STATE ASSESSMENTS AND EXEMPTION REQUESTS (EC §60615; 5 CCR §852): Students will participate in the California Assessment of Student Performance and Progress (CAASPP) as required by law. A parent may submit a written request each year to excuse their child from all or any part of the assessments. District staff shall not solicit or encourage exemption requests.

HIGH SCHOOL CURRICULUM — COLLEGE PREPARATORY COURSES (EC §51229): The district provides parents of students in grades 9 through 12 with information on college admission requirements and career technical education, including access to resources available through CaliforniaColleges.edu. The California College Guidance Initiative (CCGI) receives enrollment data for public-school students in grades 6 through 12 from the California Department of Education. The district may share student data with CCGI to provide students and families with access to online tools and resources for college and career planning.

CSU DIRECT ADMISSION (SB 640): Students who complete A–G coursework and meet CSU eligibility requirements may qualify for guaranteed admission to a CSU campus. Students are encouraged to meet with their school counselor to learn about A–G requirements and CSU options.

UC-CSU comparison of minimum first-year admission requirements

	California State University (CSU)	University of California (UC)
SUBJECT REQUIREMENTS		
	15 yearlong/30 semester college preparatory A-G courses are required with letter grades of C or better: [CSU and UC do not use +/- grades]	
		11 UC-required college-preparatory courses must be completed prior to senior year (including summer courses)
A | History/Social Science	**2 years/4 semesters of history/social science, including one year of U.S. history OR one semester of U.S. history and one semester of American government, AND**	
	1 year of history/social science from either the A or G subject area	1 year of world history, cultures, or historical geography (including European History) from the A subject area.
B | English	**4 years/8 semesters of college preparatory English composition/literature (including no more than 1 year of Advanced ESL/ELD):**	
	Advanced ESL may be substituted for one of the 4 years of English.	ESL/ELD cannot meet the senior year of English.
C | Mathematics	**3 years including/integrating topics covered in the foundational subjects of elementary algebra, two- and three-dimensional geometry, and advanced algebra;* (4 years strongly recommended)**	
	Students applying to CSU and UC must complete a geometry course (or integrated math courses with geometry content).	
D | Science	**2 years;** 3 years recommended**	
	At least 1 year/2 semesters of physical science and 1 year/2 semesters of biological science; one year must be from the D subject area and the second year may be from the D or G area. Year-long sequence courses of the same subject are not required. Laboratory Science Requirement can be met with different semesters provided the student completes one year of physical science and one year of biological science. **Integrated/Interdisciplinary courses may be used to fulfill either physical or biological science**	Must include at least two of the three foundational subjects of biology, chemistry, and physics (including Biology/Earth & Space Sciences, Chemistry/ Earth & Space Sciences, and Physics/Earth & Space Sciences as part of the Next Generation Science Standards [NGSS] models); **or** two years of a three-year NGSS integrated science model; **or** one year of biology, chemistry or physics **and** one year of an approved science chosen from the earth & space sciences or interdisciplinary sciences disciplines. *Approved courses in the applied science, computer science, and engineering disciplines may only be used for a 3rd year (or beyond) of the science requirement.* Courses must be from the D subject area.
E | Language Other Than English	**2 years (or equivalent to the 2nd level of high school instruction) of a language other than English;* 3 years recommended (Courses must be in the same language, American Sign Language allowed)**	
F | Visual and Performing Arts	**1 year/2 semesters (or two one-semester courses in the same discipline) required, chosen from the following disciplines: Dance, Music, Theater, Visual Arts or Interdisciplinary Arts**	
G | College Preparatory Elective	**1 year/2 semesters of elective course work chosen from any area on approved A-G course list**	
REPEATED COURSES	**CSU and UC do not use plus/minus grades in the GPA calculation; for example, a C- = C**	
	Required A-G courses must be completed with a grade of C or better. Any course may be repeated so as long as the course curriculum is the same or similar to the original course. Course titles should be exactly the same or similarly named course titles. There is no limitation on the number of times a course can be repeated. Repeated courses are only used once and the instance with the highest earned grade will be used in the GPA calculation.	Required A-G courses must be completed with a letter grade of C or better. Courses with D/F grades may be repeated. There is no limitation on the number of times a course can be repeated. Repeated courses can have the same or similarly named course titles (e.g., English 9 or English 1). The first instance of a letter grade C or better will be used in the GPA calculation.

High school-level coursework completed in 7th and/or 8th grade can be used to meet the area C and/or E requirements only.
****It is best to prepare for both UC and the CSU by completing two laboratory courses from the D subject area.***

Information is accurate as of October 2025

UC-CSU comparison of minimum first-year admission requirements

	California State University (CSU)	University of California (UC)
VALIDATION OF SUBJECT OMISSION BY OTHER COURSES		
Mathematics	**A letter grade of C or better in the second semester of Geometry will validate the first semester. A letter grade of C or better in the first semester of Algebra II validates both semesters of Algebra I.** **Integrated style Math 2 will be accepted in lieu of a Geometry course.**	
	A letter grade of C or better in any semester of an area C course with a discipline of Precalculus, Calculus, or Other Advanced Mathematics on the A-G website validates the entire high school college preparatory requirement. A letter grade of C or better in Statistics will validate Algebra I and Algebra II but will not validate Geometry. A letter grade of C or better in Integrated style Math 3 which includes geometry content validates the omission of Integrated style Math 2. Refer to CSU's *Admission Handbook*.	The omission of a full year of geometry **cannot** be validated by any higher-level coursework. **Through the 2025-26 academic year:** A letter grade of C or better in any semester of a math course with the discipline of Precalculus, Calculus, Statistics, Other Advanced Math or Additional Math will validate two years of the requirement, but not Geometry. **Effective fall 2026 and later:** A letter grade of C or better in any semester of a math course with the discipline of Precalculus, Calculus or Other Advanced Math will validate two years of the requirement, but not Geometry. A letter grade of C or better in Integrated style Math 3 which includes geometry content validates the omission of Integrated style Math 2. Refer to UC's Validation Matrix in *Quick Reference Guide to UC Admissions*.
Language Other than English (LOTE)	A letter grade of C or better in a semester of a higher-level course validates a lower-level course. A higher-level LOTE course can validate the appropriate number of years based on the level. A college course can validate high school LOTE courses. The level of validation depends on the college course prerequisite and description. For courses offered at a California Community College refer to ASSIST and look for the footnote indicating the course corresponds to two years of high school instruction.	
Chemistry	A grade of C or better in the second semester of Chemistry will validate the first semester.	UC does not allow validation of Chemistry.
VALIDATION OF DEFICIENT (D/F) GRADES IN REQUIRED COURSES		
	Courses in which grades of D/F are earned may be validated in the areas of Math and Language Other Than English (LOTE) by successful completion of higher-level coursework. CSU also allows the validation of D/F grades in Chemistry. For CSU, refer to the *CSU Admission Handbook*.	Courses in which grades of D/F are earned may be validated in the areas of Math and Language Other Than English (LOTE) by successful completion of higher-level coursework. **UC exception: beginning in fall 2026, no higher-level course will validate deficient grades in Geometry.** For UC, refer to the Validation Matrices in *Quick Reference Guide to UC Admissions*.
VALIDATION OF SUBJECT REQUIREMENTS BY TEST SCORES		
	Required A-G courses may be satisfied with appropriate test scores on ACT, SAT, Advanced Placement exams, and designated International Baccalaureate exams. A list of acceptable tests and scores is available on the CSU website; for UC, refer to *Quick Reference Guide to UC Admissions*. For UC, Geometry cannot be validated by any examination score.	
HIGH SCHOOL GPA		
	Calculate GPA using all A-G approved courses completed during the summer after the 9th grade through summer after the 11th grade—excluding deficient grades which have been repeated. **CSU and UC do not use plus/minus grades in the GPA calculation; for example, a C- = C**	
	Repeated courses are calculated once using the highest grade earned. When completing the online admission application, the repeated course is also only reported once using the highest grade earned.	Repeated courses are calculated once using the first instance of a letter grade of C, B, or A. UC does **not** average grades. **However, when completing the UC admission application, all A-G courses and grades must be reported.**
HONORS POINTS		
	Maximum of 8 extra grade points (honors points) from four yearlong courses (8 semesters) awarded for UC-approved high school created honors, all AP, some IB courses and transferable college courses. No more than 2 semester courses completed in 10th grade can be used in the honors points calculation.	Maximum of 8 extra grade points (honors points) from four yearlong courses (8 semesters) awarded for UC-approved high school created honors, all AP, some IB courses and transferable college courses. No more than two yearlong courses (4 semesters) completed in 10th grade can be used in the honors points calculation.

Information is accurate as of October 2025

UC-CSU comparison of minimum first-year admission requirements

TEST SCORES – ACT/SAT		
ACT or SAT	The CSU no longer considers ACT/SAT examinations in determining admission eligibility for all CSU campuses and in awarding CSU scholarships. Student will not be penalized if they choose not to submit scores. If students choose to submit test scores as part of their application, they will be used as one factor of the multiple measures used for English and quantitative reasoning/mathematics college course placement (www.CSUStudentSuccess.org) in the campus they plan to enroll in.	UC no longer considers SAT or ACT test scores when making admissions decisions or awarding scholarships. If students choose to submit test scores as part of their application, they may be used as an alternative method of fulfilling minimum requirements for eligibility or for course placement after enrollment.

CAREER TECHNICAL EDUCATION Career Technical Education (CTE) integrates discipline-specific academic content with industry knowledge and skills, and can engage a wider array of students, provide them with increased options and empower them to succeed.

CTE aims to bridge the college-career divide that has long characterized the American education system and to open the doors of higher education to more students. Today's integrated curriculum provides students with college and career options that are crucial in today's modern society.

ADVANCED PLACEMENT EXAMINATION FEES (EC §§48980(j), 52242): State funds may be available to assist eligible students with the cost of Advanced Placement (AP) examination fees.

NOTIFICATION OF APPRENTICESHIP AND PREAPPRENTICESHIP PROGRAMS — NEW 2026-27 (EC §48980.5): The district provides students in grades 11 and 12 with information about local apprenticeship and pre-apprenticeship opportunities, including access to the Department of Industrial Relations' Division of Apprenticeship Standards online database. Parents and students may access this resource through a direct link on the district's website.

ATTACHMENTS

ATTACHMENT A

Policy 4119.11: Sexual Harassment **Status:** ADOPTED

Original Adopted Date: 12/01/2015 **| Last Revised Date:** 06/01/2025 **| Last Reviewed Date:** 06/01/2025

The district does not discriminate on the basis of sex in any of its programs or activities and complies with Title IX of the Education Amendments of 1972 and its implementing regulations.

The Governing Board is committed to providing a safe work environment that is free of discrimination, harassment, and intimidation, including sexual harassment. The Board prohibits sexual harassment, as defined in the accompanying administrative regulation, in district programs and activities by and against district employees. For purposes of this policy and accompanying administrative regulation, employees include interns, volunteers, contractors, job applicants, and other persons with an employment relationship with the district.

Additionally, the Board prohibits retaliatory behavior or action against any person who complains or testifies about conduct that reasonably may constitute sexual harassment, reports such conduct, or otherwise participates or refuses to participate in the complaint process established for the purpose of this policy. (Education Code 220.1; 34 CFR 106.71)

The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation, and correction of sexual harassment, including but not limited to: (Education Code 231.5; Government Code 12950.1; 2 CCR 11023; 34 CFR 106.8, 106.45)

1. Providing training to employees in accordance with law and administrative regulation

2. Publicizing and disseminating the district's sexual harassment policy to employees and others to whom the policy may apply

3. Publicize as specified in Exhibit (1) 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures, the required notifications related to Title IX to employees, applicants for employment, and bargaining units

4. Ensuring prompt, thorough, fair, and equitable investigation of complaints through the appropriate state and/or federal procedures

5. Taking timely and appropriate corrective/remedial action(s)

The Superintendent or designee may periodically evaluate the effectiveness of the district's strategies to prevent and address harassment. Such evaluation may involve conducting regular anonymous employee surveys to assess whether harassment is occurring or is perceived to be

tolerated, partnering with researchers or other agencies with the needed expertise to evaluate the district's prevention strategies, and using any other effective tool for receiving feedback on systems and/or processes. As necessary, changes shall be made to harassment policy(ies), complaint procedures, or training, as appropriate and in accordance with law.

Reports and Complaints

Any district employee who has experienced sexual harassment in the district's education program or activity may file a complaint with the district's Title IX Coordinator. (34 CFR 106.8)

Any employee with knowledge of conduct that reasonably may constitute sexual harassment by or against another district employee, a student, or a third party in a district education program or activity shall notify the Title IX Coordinator within one workday.

Once notified, the Title IX Coordinator shall ensure that the complaint alleging sexual harassment is addressed through Administrative Regulation 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures or Administrative Regulation 4030 - Nondiscrimination in Employment, as applicable. Additionally, the Title IX Coordinator shall ensure that any implementation of Administrative Regulation 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures, concurrently meets the requirements of Administrative Regulation 4030 - Nondiscrimination in Employment.

Before or after the filing of a formal complaint or where no formal complaint has been filed, the Title IX Coordinator shall offer and coordinate supportive measures to be provided to the complainant and the respondent, as deemed appropriate under the circumstances. (34 CFR 106.30, 106.44)

Upon investigation of a sexual harassment complaint, any district employee found to have engaged or participated in sexual harassment or to have aided, abetted, incited, compelled, or coerced another to commit sexual harassment in violation of this policy shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

ATTACHMENT B

Regulation 4119.11: Sexual Harassment

Status: ADOPTED

Original Adopted Date: 12/01/2016 **| Last Revised Date:** 06/01/2025 **| Last Reviewed Date:** 06/01/2025

Definitions

Sexual harassment is a form of sex discrimination and means sexual harassment and other harassment on the basis of one, or a combination of two or more protected characteristics, which include, but may not be limited to, sex; gender; gender identity; gender expression; sexual orientation; sex stereotypes; pregnancy, false pregnancy, childbirth, or related conditions or recovery; reproductive health decision-making; breastfeeding or related medical conditions; and parental, marital, and family status. (Government Code 11135, 12920, 12926, 12940; 20 USC 1681-1688)

Sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature, regardless of whether the conduct is motivated by sexual desire. Conduct is considered to be sexual harassment when made against another person of the same or opposite sex in the work or educational setting under any of the following conditions: (Education Code 212.5; Government Code 12940; 2 CCR 11034)

1. Submission to the conduct is made explicitly or implicitly a term or condition of the individual's employment

2. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the individual

3. The conduct has the purpose or effect of having a negative impact upon the individual's work performance or of creating an intimidating, hostile, or offensive work environment

4. Submission to or rejection of the conduct is used as the basis for any decision affecting the individual regarding benefits, services, honors, programs, or activities available at or through the district

For purposes of applying the complaint procedures specified in Title IX, sexual harassment is defined as any of the following forms of conduct that occurs in an education program or activity in which a district school exercises substantial control over the context and respondent: (34 CFR 106.30, 106.44)

1. A district employee conditioning the provision of a district aid, benefit, or service on the person's participation in unwelcome sexual conduct

2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity

3. Sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 or 34 USC 12291

Title IX Coordinator/Compliance Officer

The district designates the following individual as the responsible employee to coordinate its efforts to comply with Title IX in accordance with Administrative Regulation 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures, and oversee the district's response to sexual harassment complaints processed under Administrative Regulation 4030 - Nondiscrimination in Employment. The Title IX Coordinator(s) may be contacted at:

Title IX Coordinator
Corey Hansen
El Tejon Unified School District
4337 Lebec Road Lebec, CA 93243
(661) 248-6247
chansen@el-tejon.k12.ca.us

Training

The Superintendent or designee shall ensure that employees receive training regarding sexual harassment in accordance with state and federal law.

Every two years, the Superintendent or designee shall ensure that supervisory employees receive at least two hours, and nonsupervisory employees receive at least one hour, of classroom or other effective interactive training and education regarding sexual harassment as specified in Government Code 12950.1. All newly hired employees and employees promoted to a supervisory position shall receive training within six months of their assumption of the new position. (Government Code 12950.1)

A supervisory employee is any employee having the authority, in the interest of the district, to hire, transfer, suspend, lay off, promote, discharge, assign, reward, or discipline other employees, or the responsibility to direct them, adjust their grievances, or effectively recommend such action, when the exercise of the authority is not of a merely routine or clerical nature, but requires the use of independent judgment. (Government Code 12926)

Such training may be completed by employees individually or as part of a group presentation, may be completed in shorter segments as long as the applicable hourly requirement is met, and may be provided in conjunction with other training provided to the employees. The training shall be presented by trainers or educators with knowledge and expertise in the prevention of harassment, discrimination, and retaliation. (Government Code 12950.1)

The district's sexual harassment training and education program shall include, but is not limited to, the following: (Government Code 12950.1; 2 CCR 11024)

1. Information and practical guidance regarding federal and state laws concerning the prohibition, prevention, and correction of sexual harassment

2. The types of conduct that constitute sexual harassment

3. Remedies available for victims in civil actions, and potential employer/individual exposure/liability

4. Strategies to prevent harassment in the workplace

5. Supervisors' obligation to report sexual harassment, discrimination, and retaliation of which they become aware

6. Practical examples which illustrate sexual harassment, discrimination, and retaliation using training modalities such as role plays, case studies, and group discussions, based on factual scenarios taken from case law, news and media accounts, and hypotheticals based on workplace situations and other sources

7. The limited confidentiality of the complaint process

8. Resources for victims of unlawful harassment, such as to whom they should report any alleged harassment

9. Steps necessary to take appropriate remedial measures to correct harassing behavior, which includes the district's obligation to conduct an effective workplace investigation of a harassment complaint

10. What to do if the supervisor is personally accused of harassment

11. The essential elements of the district's anti-harassment policy, and how to use the policy if a harassment complaint is filed

    Employees shall receive a copy of the district's sexual harassment policy and administrative regulations, which they shall read and acknowledge that they have received.

12. Information, including practical examples, of harassment based on sex, gender identity, gender expression, and sexual orientation

13. Prevention of abusive conduct, including a review of the definition and elements of abusive conduct pursuant to Government Code 12950.1, the negative effects that abusive conduct has on the victim and others in the workplace, the detrimental consequences of this conduct on employee productivity and morale, and that a single act does not constitute abusive conduct unless the act is severe or egregious

The Superintendent or designee shall retain for at least two years the records of any training provided to employees. Such records shall include, but are not limited to, the names of trained employees, date of the training, the sign in sheet, a copy of all certificates of attendance or completion issued, the type of training, a copy of all written or recorded materials that comprise the training, and name of the training provider. (2 CCR 11024)

Additionally, the Superintendent or designee shall ensure that Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process, receive training in accordance with 34 CFR 106.45, including the definition of sexual harassment specified in 34 CFR 106.30, the scope of the district's education program or activity, how to conduct an investigation and grievance process including hearings, appeals, and informal resolution processes, as applicable, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias.

In addition, the district's Title IX sexual harassment training shall include additional training for investigators and decisionmakers. (34 CFR 106.45)

The Superintendent or designee shall retain for seven years the materials used to provide training as specified in 34 CFR 106.45, make these materials publicly available on its website, or, if the district does not maintain a website make these materials available upon request, to members of the public.

Notifications

The Superintendent or designee shall notify employees that the district does not discriminate on the basis of sex as required by Title IX, that the Title IX nondiscrimination requirement extends to employment, and that inquiries about the application of Title IX to the district may be referred to the district's Title IX Coordinator and/or to the Assistant Secretary for Civil Rights, U.S. Department of Education. (34 CFR 106.8)

The district shall notify employees, bargaining units, and applicants for employment of the name or title, office address, email address, and telephone number of the district's Title IX Coordinator. (34 CFR 106.8)

The Superintendent or designee shall ensure that a copy of the accompanying Board policy and this administrative regulation:

1. Be displayed in a prominent location in the main administrative building, district office, or other area of the school where notices of district rules, regulations, procedures, and standards of conduct are posted (Education Code 231.5)

2. Be provided to every district employee at the beginning of the first quarter or semester of the school year or whenever a new employee is hired (Education Code 231.5)

3. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct (Education Code 231.5)

4. Be posted, along with the name or title and contact information of the Title IX Coordinator, in a prominent location on the district's website (34 CFR 106.8)

5. Be included, along with the name or title and contact information of the Title IX Coordinator, in any handbook provided to employees or employee organizations (34 CFR 106.8)

All employees shall receive a copy of an information sheet prepared by the California Civil Rights Department (CRD) or the district that contains, at a minimum, components on: (Government Code 12950)

1. The illegality of sexual harassment

2. The definition of sexual harassment under applicable state and federal law

3. A description of sexual harassment, with examples

4. The district's complaint process available to the employee

5. The legal remedies and complaint process available through CRD and the Equal Employment Opportunity Commission (EEOC)

6. Directions on how to contact CRD and the EEOC

7. The protection against retaliation provided by 2 CCR 11021 for opposing harassment prohibited by law or for filing a complaint with or otherwise participating in an investigation, proceeding, or hearing conducted by CRD and the EEOC

Additionally, the district shall post, in a prominent and accessible location, the CRD poster on discrimination in employment and the illegality of sexual harassment, and the CRD poster regarding transgender rights. (Government Code 12950)

Complaint Procedures

All complaints alleging sexual harassment by and against employees shall be investigated and resolved in accordance with law and district procedures. The district's Title IX Coordinator shall review the allegations to determine the applicable procedure for responding to the complaint. All complaints that meet the definition of sexual harassment under Title IX shall be investigated and resolved in accordance with Administrative Regulation 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures. Other sexual harassment complaints shall be investigated and resolved in accordance with Administrative Regulation 4030 - Nondiscrimination in Employment.

If sexual harassment is found following an investigation, the Title IX Coordinator, or designee in consultation with the Title IX Coordinator, shall take prompt action to stop the sexual harassment, prevent recurrence, and address any continuing effects.

ATTACHMENT C

EL TEJON UNIFIED SCHOOL DISTRICT
2026-2027 School Year

Dear Parent or Guardian,

At your request, we are writing to notify you about a specific pesticide application(s) at your child's school. Please see below for detailed information. If you would like to see the Material Safety Data Sheet for this chemical, it is available at:

El Tejon Unified School District
District Office
4337 Lebec Road
PO Box 876
Lebec, CA 93243-0876

If you have any questions, please contact: Kevin Royle (661) 248-6247

Notice of Pesticide Application

Date Form Completed: _____

Date Name: _____

Location of Planned Pesticide Application: _____

Building Name/Number: _____

Playground or Grounds Section: _____

Name of Pesticide to be Applied: _____

Active Ingredients: _____

Planned Date/Time of Pesticide Application: _____

You can find more information regarding these pesticides and pesticide use reduction at the Department of Pesticide Regulation's website http://www.cdpr.ca.gov and click "School IPM"

ATTACHMENT D

Request for Individual Pesticide Application Notification

I understand that, upon request, the school district is required to supply information about individual pesticide applications at least 72 hours before application. I would like to be notified before each pesticide application at this school.

I would prefer to be contacted by (check one): U.S. Mail:_____E-mail____ Phone____

Name of Parent/Guardian: _____Date:_____

Address:_____

Day Phone: (___) ___-____ Evening Phone: (___) ___-____

E-mail:_____

Please return to:
El Tejon Unified School District
4337 Lebec Rd.
Lebec, CA 93243

ATTACHMENT E

Structural Pest Controls

Name of Pesticide (Common Name)	Active Ingredients	EPA Number
Termidor SC	1,2-benzisothiazol-2(2H)-one	7969-210
Suspend	Delthamethrin	452-763
ULD BP 100 (fog)	Pyrethrins, Piperonyl butoxide	499-514

Landscape Pest Controls

Name of Pesticide (Common Name)	Active Ingredients	EPA Number
Prozap Zinc Phosphide pellets	Zinc Phosphide (Phosphine) 2.0%	61282-49
Wilco Ground Squirrel Bait	Zinc Phosphide pellets (Phosphine) 2.0%	36029-20
Bell Labs PCQ Rodent Bait	Diphacinone	12455-50003-AA

Regulation 5117: Interdistrict Attendance

Status: ADOPTED

Original Adopted Date: 01/18/2018 **| Last Revised Date:** 01/14/2026 **| Last Reviewed Date:** 01/14/2026

Interdistrict Attendance Agreements and Permits

In accordance with an agreement between the district and another district, a permit authorizing a student of either district to enroll in the other district may be issued upon approval of both districts.

The district shall post on its website the procedures and timelines for requesting an interdistrict transfer permit, including a link to Board Policy 5117 - Interdistrict Attendance. The posted information shall include, but is not limited to: (Education Code 46600.1, 46600.2)

1. The date upon which the district will begin accepting and processing interdistrict transfer requests for the following school year

2. The reasons for which the district may approve or deny a request, and any information or documents that must be submitted as supporting evidence

3. If applicable, the process and timelines by which a denial of a request may be appealed within the district before the district renders a final decision

4. A statement that failure of a parent/guardian to meet any timelines established by the district shall be deemed an abandonment of the request

5. Applicable timelines for processing a request, including the following statements:

    a. For an interdistrict transfer request received by the district 15 or fewer calendar days before the commencement of instruction in the school year for which the transfer is sought, the district will notify the parent/guardian of its final decision within 30 calendar days from the date the request was received

    b. For an interdistrict transfer request received by the district more than 15 days before the commencement of instruction in the school year for which the interdistrict transfer is sought, the district will notify the parent/guardian of its final decision as soon as possible, but no later than 14 calendar days after the commencement of instruction in the school year for which transfer is sought

6. The conditions under which an existing interdistrict transfer permit may be revoked or rescinded

Priority for interdistrict attendance shall be given to a student who has been determined, through an investigation by either the district of residence or district of proposed enrollment, to be a victim of an act of bullying, as defined in Education Code 48900(r), committed by a student of the district of residence. (Education Code 46600)

Until the district is at maximum capacity, the district shall accept any student whose interdistrict transfer application is based on being the victim of an act of bullying or a child of an active duty military parent/guardian. The district shall ensure that such students are transferred through an unbiased process that prohibits an inquiry into or evaluation or consideration of whether a student should be enrolled based on academic or athletic performance, physical condition, proficiency in English, family income, or any of the individual characteristics set forth in Education Code 220, including, but not limited to, race or ethnicity, gender, gender identity, gender expression, and immigration status. (Education Code 46600)

Additionally, the Superintendent or designee may approve an interdistrict attendance permit for a student for any of the following reasons when stipulated in the agreement:

1. To meet the child care needs of the student, only as long as the student's child care provider remains within district boundaries

2. To meet the student's special mental or physical health needs as certified by a physician, school psychologist,

or other appropriate school personnel

3. When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance

4. To allow the student to complete a school year when the student's parents/guardians have moved out of the district during that year

5. To allow the student to remain with a class graduating that year from an elementary, middle, or senior high school

6. To allow a high school senior to attend the same school attended as a junior, even if the student's family moved out of the district during the junior year

7. When the parent/guardian provides written evidence that the family will be moving into the district in the immediate future and would like the student to start the school year in the district

8. When the student will be living out of the district for one year or less

9. When recommended by the school attendance review board, or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence

10. When there is valid interest in a particular educational program not offered in the district of residence

11. To provide a change in school environment for reasons of personal and social adjustment

The Superintendent or designee may deny initial requests for interdistrict attendance permits due to limited district resources, overcrowding of school facilities at the relevant grade level, or other considerations that are not arbitrary. However, once a student is transferred, the district shall not deny continued attendance because of overcrowded facilities at the relevant grade level.

If the transfer request is for a school year that begins within 15 calendar days of the receipt of the request, the Superintendent or designee shall notify the parent/guardian of the final decision within 30 calendar days of receiving the request. If the transfer request is for a school year that begins more than 15 calendar days after the receipt of the request, the parent/guardian shall be notified of the final decision as soon as possible, but no later than 14 calendar days after the commencement of instruction during that school year. (Education Code 46600.2)

If a student's interdistrict transfer request is denied, the Superintendent or designee shall, in writing, notify the parents/guardians of their right to appeal to the County Board of Education within 30 calendar days from the date of the final denial. (Education Code 46600.2)

All notices to parents/guardians regarding the district's decision on any request for interdistrict transfer shall conform to the translation requirements of Education Code 48985, and may be provided by regular mail, electronic format if the parent/guardian provides an email address, or by any other method normally used to communicate with parents/guardians in writing. (Education Code 46600.2)

Pending a decision by the two districts or by the County Board on appeal, the Superintendent or designee may provisionally transfer a student who resides in another district for a period not to exceed two school months, provided the district is the district of proposed enrollment. If the decision has not been rendered by the conclusion of two school months and the districts or County Board is still operating within the prescribed timelines, the student shall not be allowed to continue attending the district school to which the student was provisionally transferred. (Education Code 46603)

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or rescissions while expulsion proceedings are pending or during the term of the expulsion. (Education Code 46601)

Once a student is transferred to a school on the basis of an interdistrict attendance permit, the student shall not be required to reapply for an interdistrict transfer and shall be allowed to continue to attend the school of enrollment,

unless reapplication standards are otherwise specified in the interdistrict attendance agreement. Existing interdistrict attendance permits shall not be rescinded after June 30 following a student's completion of grade 10 or for any student entering grade 11 or 12 in the subsequent school year. (Education Code 46600)

Transfers Out of the District

A student whose parent/guardian is in active military duty shall not be prohibited from transferring out of the district, provided the school district of proposed enrollment approves the application for transfer. (Education Code 46600, 48307)

If the district is unable to provide an intradistrict transfer to a student who is a victim of an act of bullying, as defined in Education Code 46600, the district shall not prohibit the student from transferring out of the district if the district of proposed enrollment approves the application for transfer. (Education Code 46600)

The district may limit transfers out of the district to a school district of choice under any of the following circumstances: (Education Code 48307)

1. The number of student transfers out of the district to a school district of choice has reached the limit specified in Education Code 48307 based on the district's average daily attendance

2. The County Superintendent of Schools has given the district a qualified or negative budget certification or has determined that the district will not meet the state's standards and criteria for fiscal stability in the subsequent fiscal year exclusively as a result of student transfers from this district to a school district of choice

3. The Board determines that the transfer would negatively impact any of the following: (Education Code 48307)

    a. A court-ordered desegregation plan

    b. A voluntary desegregation plan of the district, consistent with the California Constitution, Article 1, Section 31

    c. The racial and ethnic balance of the district, consistent with the California Constitution, Article 1, Section 31

FRAZIER MOUNTAIN HIGH SCHOOL
EL TEJON UNIFIED SCHOOL DISTRICT

CONCUSSION INFORMATION

A concussion is a brain injury, and all brain injuries are serious. Such injuries are caused by a blow to the head—whether mild or severe—a sudden movement of the head, or a strong blow to another part of the body that transmits force to the head. These injuries range from mild to severe and can disrupt the way the brain functions. Although most concussions are mild, all have the potential to be serious; if not properly recognized and treated, they can result in complications, including long-term brain damage or death. This means that even a minor bump to the head could be serious. Concussions are not visible, and most concussions occurring during sports do not result in a loss of consciousness. Signs and symptoms of a concussion may appear immediately after the injury or develop hours or days later. If your child reports any concussion symptoms, or if you notice symptoms of a concussion, please seek medical attention without delay.

The following are some of the symptoms of a concussion:

- Headache
- Pressure in the head
- Nausea or vomiting
- Neck pain
- Balance problems or dizziness
- Blurred or double vision
- Sensitivity to light or noise
- Dejected
- Sleepiness
- Dizziness
- Changes in sleep habits
- Amnesia
- He/She doesn't feel well.
- Fatigue or low energy
- Sadness
- Nerves or anxiety
- Irritability
- More sensitive
- Confused
- Problems with concentration or memory (for example: forgetting plays)
- Repeat the same question or comment

The following symptoms are observed by teammates, parents, and coaches:

- Appears disoriented
- Has a blank facial expression
- Is confused about the play or activity
- Forgets the plays
- Is confused about the game, the score, or the opponent
- Moves clumsily or shows a lack of coordination
- Answers questions slowly
- Slurs speech
- Shows changes in behavior or personality
- Cannot recall events that occurred before the collision
- Cannot recall events that occurred after the collision
- Seizures or convulsions
- Any change in typical behavior or personality
- Loss of consciousness

What could happen if my child keeps playing with a concussion or returns to play before recovering?

Athletes showing signs or symptoms of a concussion must stop playing immediately. Continuing to play while exhibiting signs or symptoms of a concussion puts the athlete at risk of a more serious injury. The likelihood of significant harm from a concussion increases if a significant amount of time has passed since the initial injury—especially if the athlete suffers another concussion before fully recovering from the first. This can result in a prolonged recovery or even brain swelling (Second Impact Syndrome), leading to devastating or fatal consequences. It is well known that adolescent athletes often fail to report injury symptoms. This is also true for concussions. Therefore, it is crucial that administrators, coaches, parents, and students are well-informed, as this knowledge is key to student-athlete safety.

If you believe your child has suffered a concussion

In any situation where a concussion is suspected, it is important to remove the student-athlete from the game or practice immediately. No athlete may return to the activity after suffering a head injury or concussion without a doctor's clearance, regardless of whether the injury appears minor or symptoms resolve quickly. The athlete's condition should be carefully monitored for several hours. California Interscholastic Federation (CIF) Bylaw 313 mandates the implementation of the following return-to-play protocols—guidelines that have been recommended for years:

"If a student-athlete is suspected of having sustained a concussion or head injury during practice or a game, that student-athlete must be removed from competition immediately and for the remainder of the day."

And

"A student-athlete who has been removed from play may not return until evaluated by a licensed physician trained in concussion evaluation and management, and until written clearance to return to play is received from that physician." You must also inform your child's coach if you believe they have suffered a concussion. Remember, it is better to miss one game than the entire season. If there is any doubt as to whether the athlete has suffered a concussion, precautions will be taken, and they will not be allowed to play.

For up-to-date information on concussions, please visit the following website:
http://www.cdc.gov/ConcussionInYouthSports/

_____	_____	_____
Student-athlete's name	Student-athlete's signature	Date

_____	_____	_____
Parent or guardian's name	Parent or guardian's signature	Date

ATTACHMENT H

SISC
Self-Insured Schools of California
Schools Helping Schools

Student Accident Coverage
PO Box 1847
Bakersfield, CA 93301
Tel. (661) 636-4736
Fax (661) 636-4418

Tackle Football

TO: SISC II Member Schools

FROM: Robert Kretzmer, Director
Property & Liability

SUBJECT: Tackle Football Coverage 2026-2027

SISC is pleased to continue offering Tackle Football Coverage for the 2026-2027 season. As always, our plan provides competitive benefits and rates to ensure student-athletes have the coverage they need.

SISC invites you to consider the following:

- SISC Tackle Football Plan – Voluntary (applications enclosed)
- Rate: $60.00 per participant
- Deductible: None
- Maximum Benefit: $15,000.00 (subject to contract limitations)

Enrollment Process:

1. **Participants and Parents:**
   - Complete the enclosed SISC Tackle Football Coverage application.
   - Submit the completed application along with the $60.00 premium payment to the school.
   - Payments must be postmarked **no earlier than July 1, 2026**, as we will not be able to deposit payments until the new fiscal year begins.

2. **School Responsibilities:**
   - Schools have the option to collect applications and premium payments and forward them to the SISC Office directly.
   - Alternatively, schools may ask parents to make the check payable to the school. The school will then provide a copy of the application to SISC to update our eligibility list.
   - After this, the school will send one check that covers the total cost of all enrollees at a rate of $60.00 each.
   - Make the check payable to SISC Tackle Football.
   - Forward the applications and payment to SISC Office

SISC *CONCUSSION* COVERAGE

1. WHO DOES IT COVER?

Any regularly enrolled student **athletes** in grades 9-12.

2. WHEN ARE STUDENTS COVERED?

- Athletes are covered while practicing for or participating in CIF regulated interscholastic sports while on the home school premises or at away games
- While traveling to and from school or school sponsored games when such travel is on school owned or operated transportation, or if such travel is under direct school supervision

3. WHAT IS THE COVERAGE?

Up to $25,000 for qualified services related to the diagnosis and treatment of a concussive event. The coverage is secondary to any private medical insurance the parent may have for the child, with the exception of **Medi-Cal and Tricare.** The SISC coverage is subject to the following limitations:

- Coverage is secondary to any private medical insurance
- Benefits are only payable for services related to the diagnosis and treatment of a concussive event

4. HOW DOES IT WORK?

- Accidental injuries are to be reported immediately to a teacher, school nurse, secretary or the school office
- An accident report should be completed by school personnel
- Designated school employee (secretary, teacher, nurse, coach, principal) completes and signs the school's section of the claim form and gives or sends it to the parent
- The Districts/school sites need to continue to follow the SISC Student Accident Coverage claims filing procedures.
- Coordination of paperwork with the concussion policy processor (Mutual of Omaha) will be handled internally by SISC.

Important Dates & Coverage Details:

• Deadline: Applications and premiums **must be received by Friday, October 9, 2026.** After this date, no applications will be accepted, except for late additions.

• Coverage Period: Coverage is effective upon receipt of the application by the school and expires on June 30, 2027.

Thank you for your continued support in ensuring student-athletes have access to proper coverage. If you have any questions or require additional forms, please contact Elsa Lara at (661) 636-4736.

RJK:el
Enc.

BENEFITS PROVIDED

		Maximum
*	Surgical Allowance	100% to $1,000.00
*	X-rays – In/Out of hospital including interpretation Excluding dental X-rays as result of one accident	$200.00
*	Diagnostic Imaging (MRI/CAT scan) Aggregate Charges	$750.00
*	Anesthesia Allowance	Up to $250.00
*	Assistant Surgeon	Up to $250.00
*	Physician's Services:	
	Initial Visit	$45.00
	Initial ER Visit	$75.00
	Subsequent Visits	$25.00
*	Physical Therapy – Maximum 15 Visits	15 Visits at $25.00
*	Inpatient Hospital Board and Room	Up to Semi-Private Rate
*	Intensive Care – Maximum 5 Days	2 x Semi-Private Rate
*	Hospital Miscellaneous (inpatient)	80% to $5,000.00
*	Emergency Room Care	Up to $500.00
*	Outpatient Surgery (room and supplies)	80% to $2,000.00
*	Dental expenses, per tooth	Up to $500.00
*	Orthopedic Appliances, when prescribed By attending physician	In Full
*	Land Ambulance Services, per accident to nearest hospital	In Full
*	Outpatient drugs and medicine, when prescribed By attending physician	In Full
*	Outpatient Lab Benefit Charges	$75.00
*	Eyeglass replacement of broken eyeglasses, frames or lenses. This benefit is payable only if an injury which requires medical or surgical treatment results from the same accident.	$100.00

EXCLUSIONS

Tackle Football Coverage will NOT pay for:

1. Injuries sustained prior to the effective date of the insurance.
2. Intentionally self-Inflicted injuries, suicide or attempted suicide.
3. Injury sustained while under the influence of drugs or alcohol.
4. Hernia, however caused.
5. Disease, illness, or bacterial infection.
6. Expenses incurred for routine eye examinations, eyeglasses, contacts.
7. Dental work (except prompt repair of injury to natural teeth), including orthodontic procedures, dental implants, appliances and dentures.
8. Reconstructive or cosmetic surgery, except as necessary for repair of injury.
9. C.P.M. machines, any type of bone growth stimulating device or machine.
10. Injuries which are not accidental, i.e., fighting.
11. Medical expenses for which the insured is entitled to benefits under any Workers' Compensation Act or similar law.
12. Care, treatment, services or supplies not recommended and approved by a physician or which are not necessary.
13. Services or treatment given by any person employed or retained by the covered policy.

LIMITATIONS AND EXCLUSIONS

POLICY COVERAGE DATES: 7/1 TO 6/30

Medical expense benefits are limited as shown in the Summary of Benefits and may not pay all bills in their entirety. Benefits are payable only for expenses incurred for treatment, services and supplies rendered within 52 weeks of the accident. Treatment must commence within 30 days of the date of the accident. In-patient hospitalization must commence within 26 weeks of the date of the accident. The following limitations apply to the maximum benefits payable for charges incurred as the result of one accident.

MOTOR VEHICLE ACCIDENTS
Maximum Amount - $1,500

ATHLETIC AIR TEAM TRAVEL ACCIDENT
Maximum Amount - $1,500

NON-DUPLICATION OF BENEFITS PROVISION
If the student has other valid and collectible coverage, including pre-paid health plans, a claim must be filed with the other insurance company. However, SISC is primary to Medi-Cal and TriCare. After the primary insurance has paid, SISC will pay allowable benefits on the balance of the bills.

EXCLUSIONS
The policy does not cover and no payment will be made as a result of injury sustained prior to the effective date of insurance; intentionally, self-inflicted injury; suicide or any attempt there at; injury sustained while under the influence of alcohol or non-physician prescribed drugs; or while traveling in or on any aircraft or vehicle for air navigation except while as a passenger in a civilian aircraft operated by a scheduled airline; or while traveling in or on a motor vehicle (except to or from games away from the school under direct school supervision). No benefits are payable for hernia, illness or disease, eye examinations, eye glasses (except as specified in the Summary of Benefits), contact lenses, dental work (except prompt repair of injury to natural teeth) including orthodontic procedures, appliances and dentures; reconstructive or cosmetic surgery except as necessary for repair of injury; or injuries which are not accidental; C.P.M. machines, any type of bone growth stimulating device or machine; injuries as a result of fighting. No insurance is provided for injuries covered by workers' compensation or similar legislation; or care, treatment services or supplies not recommended and approved by a physician or which are not necessary; or to the extent that charges exceed reasonable and customary amounts; or charges that would not have been made if no insurance was in force.

TACKLE FOOTBALL
COVERAGE PROGRAM

SISC
Self-Insured Schools of California

P.O. Box 1847
Bakersfield, CA 93303-1847
Phone (661) 636-4736
FAX (661) 636-4418

A joint powers authority administered by the
Kern County Superintendent of Schools Office
Mary C. Barlow, Superintendent

Designed Especially for SISC II Member Districts

SISC
Self-Insured Schools of California
Schools Helping Schools

SISC_Tackle Football Coverage Brochure.indd Rev. 5/2023

SUMMARY OF BENEFITS

The policy will pay up to $15,000 for covered medical expenses due to accidental bodily injury sustained in any one accident which occurs on or after the effective date of coverage. The covered treatment, care, services must be rendered within 52 weeks of the accident and benefits for covered expenses shall not exceed the specified amounts shown below. Accidental Death benefits of $2,500 and Dismemberment Benefits up to $15,000 are payable for loss resulting from accidental bodily injury within 30 days of the injury. The policy is secondary to all other valid and collectible insurances with the exception of Medi-Cal and Tricare.

Coverage and Benefits		
POLICY MAXIMUM per covered accident		$15,000
DEDUCTIBLE		None
PHYSICIAN FEES - NON-SURGICAL (Excluding physical therapy/chiropractic)		$45 Initial Visit $75 Initial ER Visit $25 Subsequent Visit
X-RAYS in or out of hospital including reading or interpretation thereof but excluding dental X-rays, not to exceed the amount specified below as the result of any one accident.		$200
SURGEON		100% to $1,000
ASSISTANT SURGEON		Up to $250
ANESTHESIOLOGIST		Up to $250
IN-PATIENT HOSPITAL	Room Rate Intensive Care	Semi-Private 2 x Semi-Private
HOSPITAL MISCELLANEOUS	Inpatient expense	80% to $5,000
EMERGENCY ROOM CARE		Up to $500
OUT-PATIENT SURGERY FACILITIES (room and supplies)		80% to $2,000
DIAGNOSTIC IMAGING (MRI/CAT Scan)	Aggregate	$750
LAND AMBULANCE SERVICE		Usual and Customary
PHYSICAL THERAPY/CHIROPRACTIC SERVICES		15 Visits @ $25
DENTAL TREATMENT (per tooth)		$500
ORTHOPEDIC APPLIANCES (prescribed by a physician)		Usual and Customary
OUT-PATIENT DRUGS		Usual and Customary
CASTING SUPPLIES		Usual and Customary
OUT-PATIENT LAB BENEFIT		$75
EYEGLASS REPLACEMENT (Replacement of broken eyeglasses or lenses resulting from a covered accident requiring medical treatment. Routine refractions or eye exams are not covered.)		$100

HIGH SCHOOL FOOTBALL COVERAGE

Note: *Tackle Football is* ***not*** *covered under the SISC Student Accident Coverage Program.*

SISC Tackle Football Coverage provides protection from an accident which occurs while practicing for, participating in a regularly scheduled and school sponsored tackle football game or traveling as a team member on school transportation to or from games not on the school grounds.

The accident must occur while the policy is in force and applies only to those parties where an application has been received and for whom the required premium has been paid.

Coverage becomes effective for the participant when the school district or SISC receive both the completed application and the premium.

No refunds or credits can be allowed for players who fail to make the squad or fail to complete the season.

Premium Rates - Single one time payment.

Football Coverage: $60.00

Application Procedures

1. Complete the detachable application form and return it to the appropriate staff person at your school site.
2. Provide the premium payment to your school in the form of check or money order.
3. Retain the summary of benefits for future reference.
4. Claims are processed by SISC. If you have any questions, please call the number listed on the application.

Retain this Summary of Benefits

This summary of benefits is not a policy or certificate. Individual policies or certificates are not issued. Payment of benefits will be made in accordance with the policy terms. If any statement in the Summary of Benefits and any policy provisions differ, the policy will govern. Direct questions regarding the Master Policy to SISC.

APPLICATION FOR TACKLE FOOTBALL COVERAGE (ONLY)

STUDENT'S LAST NAME

FIRST NAME

DATE OF BIRTH GRADE AGE

SCHOOL NAME

SCHOOL DISTRICT

NAME OF PARENT OR GUARDIAN

ADDRESS

CITY STATE ZIP

SIGNATURE OF PARENT OR GUARDIAN DATE

PLEASE RETURN THIS APPLICATION AND PREMIUM PAYMENT TO SCHOOL OFFICIAL.

TO BE COMPETED BY SCHOOL DISTRICT

NAME OF SCHOOL DISTRICT

DATE RECEIVED

STUDENT NAME (PLEASE PRINT)

SIGNATURE OF SCHOOL DISTRICT OFFICIAL

PREMIUM RECEIVED $

SISC
Self-Insured Schools of California
Schools Helping Schools

SISC
Self-Insured Schools of California
Schools Helping Schools

Tackle Football

TO: Parent(s)/Guardian(s)

SUBJECT: SISC ***Tackle Football*** Coverage

SISC Tackle Football Coverage is ***secondary*** to any other insurance which provides medical benefits to your child. If you have primary insurance, a copy of the "Explanation of Benefits" (how your insurance has processed the claim) from your insurance carrier is needed to process the Tackle Football Claim. ***If you subscribe to an HMO (Health Maintenance Organization), we recommend you use it to get maximum benefits.***

SISC is ***primary*** to Medi-Cal and Tricare. SISC becomes primary if you have no other insurance coverage.

Claims submitted to SISC Tackle Football Coverage are paid according to a schedule of benefits. A schedule of benefits is included on the back of this claim form and in the application brochure. **Please read it carefully.** In some cases, not all charges will be paid, leaving a balance that is your responsibility. When payments are made, you will receive an Explanation of Benefits (TF-EOB) showing what was paid and any remaining balance due.

The completed Tackle Football form must be submitted to SISC within one year of the date of injury. Benefits are only payable for services rendered within one year of the date of the injury. Treatment must begin within 30 days of the injury.

SUBMITTING A CLAIM:

1. Report the injury to the appropriate school official immediately.
2. Obtain a Tackle Football claim form and have the appropriate school official complete and sign the school's section of the form.
3. Complete **all** remaining sections of the form, including signatures.
4. Give a copy of the completed claim form to all providers involved with your child's treatment so they can bill SISC directly.

   OR

5. Send the completed claim form along with itemized bills and Explanation of Benefits (EOB's) if applicable, to:
   SISC - Student Accident Coverage P.O. Box 1847 Bakersfield, CA 93303-1847.
   You can also fax the necessary documents to: **Fax No. (661) 636-4418 or email to: sisc_pl@siscschools.org**

For your personal records, please keep a copy of all submitted paperwork.

Please direct any questions you may have regarding Tackle Football Coverage to (661) 636-4736.

RK:
Enc.

PO Box 1847, Bakersfield, CA 93303-1847
2000 K St. Larry E. Reider Education Center, Bakersfield, CA 93301
ph: 661.636.4710 fx:661.636.4418 siscschools.org

A Joint Powers Authority administered by the Kern County Superintendent of Schools Office, Mary C. Barlow, Superintendent

File # _____

SISC TACKLE FOOTBALL CLAIM FORM

Mail To: SISC Tackle Football, P.O. Box 1847,
Bakersfield, CA 93303-1847
Ph (661) 636-4710 Fax (661) 636-4418 Email: sisc_pl@siscschools.org

TO BE COMPLETED BY SCHOOL OFFICIAL

Did the accident occur **during** (*Check Yes or No*)

A. School sponsored tackle football practice?
❑ Yes ❑ No

B. School sponsored tackle football competition?
❑ Yes ❑ No

C. School sponsored and supervised tackle football transportation?
❑ Yes ❑ No

Name and Title of Supervising School Authority:

Name _____

Title _____

Signature _____

School District _____

School Name _____

STUDENT'S FULL NAME | MAILING ADDRESS | CITY | ZIP

DATE OF BIRTH | SOCIAL SECURITY # | GRADE | SEX ❑ M ❑ F | TELEPHONE

1. Give full description of injury. Tell when, where, and how it happened.

2. Give exact date and time when injury occurred. Date: _____ Time: _____ a.m. _____ p.m.

3. When did the student first consult a physician for this condition? Date: _____

Completed by _____ Date _____

TO BE COMPLETED BY PARENT(S) / GUARDIAN(S)

SISC Accident Coverage is secondary to your private health insurance.

1. Father/Guardian Name _____ EMPLOYED: Yes____ No____

Employer _____ Employer Telephone ( ) _____

Individual and/or
Group Insurance Company _____ Policy # _____

SOCIAL SECURITY # _____ Is child covered by this insurance? Yes____ No____

I authorize the release of any information necessary to process this claim.

Signature _____ Date _____

I authorize payment of medical benefits to physician or supplier of service.

Signature _____ Date _____

2. Mother/Guardian Name _____ EMPLOYED: Yes____ No____

Employer _____ Employer Telephone ( ) _____

Individual and/or
Group Insurance Company _____ Policy # _____

SOCIAL SECURITY # _____ Is child covered by this insurance? Yes____ No____

I authorize the release of any information necessary to process this claim.

Signature _____ Date _____

I authorize payment of medical benefits to physician or supplier of service.

Signature _____ Date _____

IMPORTANT – PARENT'S RESPONSIBILITY: Injuries MUST be treated by a properly authorized Physician or Dentist. All hospital and doctor bills must be itemized.

Rev. 6/23 SISCTackleFootballClaimForm.indd

SUMMARY OF BENEFITS

Surgical Allowances ..... 100% to $1,000 .00

X-RAYS in or out of hospital including reading or interpretation thereof but excluding dental X-rays, not to exceed the amount specified below as the result of any one accident $200.00
Diagnostic Imaging (MRI/CAT scan) Aggregate charges $750.00

Anesthesia Allowance ..... up to $250.00

Assistant Surgeon Paid ..... up to $250.00

Physician's Services:

Initial Call $45.00
Initial ER Call $75.00
Subsequent Calls $25.00

Physical therapy/Chiropractic Services ..... 15 visits@ $25.00

Hospital Room and Board, per day, up to ..... Semi-Private Rate

Intensive Care, per day, up to ..... 2 x Semi-Private Rate

Hospital Miscellaneous, Inpatient Expense, up to ..... 80% to $5,000.00

Emergency Room Care , up to $500.00

Dental, per tooth $500.00

Outpatient Surgery Facilities (room and supplies) ..... 80% to $2,000.00

Orthopedic Appliances prescribed by a Physician ..... Usual and customary

Casting Supplies ..... Usual and customary

Land Ambulance ..... Usual and customary

Outpatient Drugs ..... Usual and customary

Outpatient Lab Benefit $75.00

Eye Glass Replacement of broken eye glasses , frames, lenses resulting from a covered accident. This benefit is payable only if an injury which requires medical or surgical treatment results from the same accident. Routine Refractions or Routine Eye Examinations are not covered $100.00

To Be Completed if Tackle Football Coverage IS NOT Purchased

____DISTRICT

FOOTBALL INSURANCE VERIFICATION

The California Education Code requires insurance coverage in the amount of at least $1,500 for medical and hospital expenses resulting from accidental bodily injury to members of any athletic team injured while participating in, or practicing for, interschool athletic events, or while being transported to and from such athletic events.

Athletic team members are defined by the law to include any student who travels to and performs duties in connection with the team or athletic event.

* *

I hereby verify that there is held on behalf of ____, a student
Name of Student

at ______________________________ High School, ______________________________ School
Name of School *Name of District*
District, an insurance policy in an amount equal to or greater than that required by the California Education Code Sections 32220-24 and 35330-31 for medical and hospital expenses resulting from accidental bodily injury while participating in, or practicing for, interschool athletic events, or while being transported to and from such athletic events.

My $1,500 accidental bodily injury policy number is _______________ which is issued by ____________________

____ Insurance Company (not the agent).

NOTE: Your attention is directed to the fact that many insurance policies exclude tackle football. PLEASE READ YOUR POLICY. YOU MAY NEED ADDITIONAL INSURANCE. I also agree to indemnify and hold harmless __________________________________ District from any and all responsibility or liability arising out of or in any way related to the requirement under the aforementioned code section to provide insurance coverage for the above named student.

______________________________ ______________________________________
Date Signature of Parent or Guardian

______________________________ ______________________________________
Telephone Number Address

❒ I do not want to purchase the SISC Tackle Football Coverage.

* *

TO WHOM IT MAY CONCERN:

MEDICAL AUTHORIZATION

I, the undersigned being the parent or legal guardian of __________________________________, do hereby grant to any hospital, emergency center, doctor, nurse, and/or paramedic, authorization to grant treatment to my child, when accompanied by or escorted to the treating facility by a teacher, coach, teacher's aide, principal, or any member of the District Board of Education.

Further, should the attending physician determine after examination that life-saving surgery or other life-saving procedures may be necessary, permission is hereby extended to the above parties to grant same.

Additionally, I agree to hold harmless such personnel and ____________________________ District Board of Education by my action of granting said permission.

____
Signature of Parent or Guardian

NOTE: This form must be renewed each year.

Rev. 10/10 TF insurance verification.indd

DEBE COMPLETARSE SI NO SE COMPRA LA COBERTURA DE TACKLE FOOTBALL

_____DISTRITO

Verificación de seguro para participar en Futbol Americano

El Código de Educación de California requiere cobertura de seguro médico por un monto de al menos $ 1,500 para gastos de hospital resultantes de lesiones accidentales a los miembros de cualquier equipo deportivo que se accidenten durante su participación en, o en la participación de, eventos atléticos inter-escolares, y/o durante el transporte hacia y desde dichos eventos deportivos.

Miembros de los equipos atléticos son definidos por la ley para incluir a cualquier estudiante que viaja y realiza funciones en relación con el equipo o los eventos deportivos.

Por la presente verifico y hago constar que hay una póliza de seguro médico a nombre de _____,
Nombre del Estudiante

Alumno de la escuela _____ High School, _____ District,
Nombre de la escuela Nombre del Distrito Escolar

por una cantidad igual o superior a la requerida por las Secciones del Código de Educación de California 32220-24 y 35330-31 que cubre los gastos médicos y hospitalarios debido a lesiones corporales accidentales que ocurran durante su participación en eventos atléticos inter-escolares, o mientras es transportado desde y hacia este tipo de eventos deportivos.

Mi número de póliza de seguro con cobertura de al menos $1,500 es:_____

Y es emitido por _____
(Compañía aseguradora)

NOTA: Su atención se dirige al hecho de que muchas pólizas de seguro excluyen fútbol americano. Por favor, lea su póliza. Es posible que necesite un seguro adicional.
También estoy de acuerdo en indemnizar y deslindar a _____ de cualquier y toda responsabilidad
(Nombre del Distrito Escolar)
que surja de o en cualquier manera se relacione con el requisito previsto en la sección del código antes mencionado para proporcionar cobertura de seguro médico para el estudiante arriba mencionado.

_____ _____
Fecha Firma (Padre/Madre o Tutor Legal)

_____ _____
Número telefónico Dirección

☐ No quiero comprar el plan de Cobertura SISC-Tackle Football

---

AUTORIZACION MEDICA

Yo, _____ el abajo firmante, siendo el padre, madre o tutor legal de _____
(Nombre del padre/madre/tutor legal) Nombre del estudiante

por la presente otorgo a cualquier hospital, centro de emergencia, médico, enfermera y/o paramédico, autorización para otorgar tratamiento a mi hijo, si van acompañados a la institución de tratamiento médico, por el maestro, el entrenador, ayudante de maestro, director, o cualquier miembro de la Junta de Educación del Distrito.

Además, si el médico tratante determinara después de un examen que una cirugía u otros procedimientos que salvan vidas son necesarios, el permiso se amplía a las partes anteriores para conceder misma.
De igual manera, estoy de acuerdo en eximir de responsabilidad a este personal y a la Junta de Educación del Distrito

_____ por mi acción de otorgar dicho permiso.
Nombre del Distrito Escolar

_____
Firma del Padre/Madre o Tutor Legal