



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road, Lebec, CA 93243

PH: 248-6247

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Samantha Smith, President

Patrice Barnes, Trustee

G Rick, Clerk

Stephanie Pope, Trustee

Deborah Turner, Trustee

**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Wednesday, March 8, 2023**

**Frazier Park School Room 1**

**3149 San Carlos Trail, Frazier Park, CA 93225**

**CLOSED SESSION:**

**6:00 p.m.**

**FPS Room 1**

**OPEN SESSION:**

**6:30 p.m.**

**FPS Room 1**

**AGENDA**

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

**SPECIAL NEEDS ACCOMMODATIONS**

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2).

**HEARING OF INDIVIDUALS ON AGENDA ITEMS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

**PRELIMINARY**

Call to Order – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT TO CLOSED SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**1. Employment Recommendations:**

**A. Accept Resignation, Certificated Employee.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**2. Conference with Labor Negotiator, Sara Haflich for ETTA, CSEA and Unrepresented Employees.  
Government code Section 54957.6**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**3. Public Employee Discipline/Dismissal/Release**

Discussion and possible action on Superintendent or designee’s recommendation that notice of non-reelection be given to one or more provisionally or emergency credentialed probationary certificated employees. (Ed. Code § 44929.21.)

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**4. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Discussion and possible action on Superintendent or designee’s recommendation that notice of non-reelection be given to one or more probationary certificated employees. (Educ. Code § 44929.21.)

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT FROM CLOSED SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**RECONVENING IN OPEN SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**FLAG SALUTE**

**PUBLIC PRESENTATIONS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board’s consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer.

If a member of the public initiates specific complaints or charges against an employee(s), the Board president shall inform the complainant of the appropriate complaint procedure.

**The Board and staff are not obligated to comment on, or respond to, addresses by the public.**

**REVISION/ADOPTION/ORDERING OF AGENDA**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**REPORT FROM CLOSED SESSION**

Closed session report, if required.

## **PUBLIC COMMENT**

### **REPORTS AND PRESENTATIONS**

- A. Acknowledgement of FMHS Students - Shannon Grove - (Senator)
- B. Student Experiences Grant Presentation – Corey Hansen
- C. El Tejon Teachers Association (ETTA) – (Monica Darling, President)
- D. California School Employee Association #552 – (Darla Davis, President)
- E. Trustee’s Reports

### **APPROVAL OF MINUTES**

Approval of Minutes from Regular Board Meeting of February 8, 2023.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

### **SUPERINTENDENT’S REPORT**

- 1. District Enrollment – in packet
- 2. Field Trips - 13 Approved
- 3. SISC Investment Pool – in packet
- 4. Staff of the Month
- 5. Other Items

### **ITEMS FOR DISCUSSION AND ACTION**

#### **Business Items**

#### **A. Certify 2<sup>nd</sup> Interim Report.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

#### **B. Approval of MOU, Memorandum of Understanding, between ETUSD and Mountain Communities Family Resource Center, Inc. for Family Advocate Contract Hours and Services between March 1, 2023 to June 7, 2024.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

#### **C. Approval of CDPH, California Department of Public Health, Testing Framework for K-12 Schools for the 2022-2023 School Year.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

#### **D. Approval of Frazier Park Safe School Plan Emergency Procedures for 2022-2023 School Year.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

#### **E. Approval of El Tejon Safe School Plan Emergency Procedures for 2022-2023 School Year.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

#### **F. Approval of Frazier Mountain High Safe School Plan Emergency Procedures for 2022-2023 School Year.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

#### **G. Approval of Products and Services Quote/Order from AVID Center for Multi-years 2023-2028.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**H. Approval of Agreement between ETUSD and AMS.Net Technology Solution Provider for ERATE Category 2 for Internet Switches and Access Point.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**I. Consideration and Approval to Dispose of Surplus Property.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**Instruction Items**

**J. Approval of 2023-2024 ETUSD Calendar.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**Personnel Items**

**K. Discussion and Possible Action on Resolution #23-18 Reducing or Eliminating Certain Classified Positions due to Lack of work or Lack of Funds for the 2023-2024 School Year.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

<p><b>CONSENT AGENDA</b> Items required by law and/or items in accordance With the District Administrative Code and/or Education Code Items L - N</p>
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**L. Approval of Updated Cal/OSHA (CPP) Covid-19 Prevention Procedures.**

**M. Approval of Agreement between ETUSD and LPS, Linger, Peterson & Shrum, Certified Public Accountants for Audit Services for three years ending June 30, 2023, 2024 and 2025.**

**N. Approval of B warrant batches #0034 for \$108,653.72; #0035 for \$30,031.98; #0036 for \$116,732.03; #0037 for \$23,053.97; #0038 for \$25,007.37; #0039 for \$22,229.82 and #0040 for \$6,456.77.**

**Approval of Consent Agenda.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_