



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road, Lebec, CA 93243

PH: 248-6247

FAX: 248-6714

Samanntha Smith, President

Patrice Barnes, Trustee

G Rick, Clerk

Stephanie Pope, Trustee

Deborah Turner, Trustee

**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Wednesday, December 13, 2023**

**Frazier Park School Room 1**

**3149 San Carlos Trail, Frazier Park, CA 93225**

<b>ANNUAL ORGANIZATIONAL MEETING:</b>	<b>6:00 p.m.</b>	<b>FPS Room</b>
<b>CLOSED SESSION:</b>	<b>6:15 p.m.</b>	<b>FPS Room 1</b>
<b>OPEN SESSION:</b>	<b>6:30 p.m.</b>	<b>FPS Room 1</b>

**OFFICIAL MINUTES**

The December 13, 2023 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:00 p.m. by Trustee Smith. Trustee G. Rick moved, seconded by Trustee Barnes in Room 1 at 3149 San Carlos Trail, Frazier Park, CA 93225.

**VOTE: \_\_4\_\_ AYES, \_\_0\_\_ NAYES, \_\_1\_\_ ABSENT (Turner)**

**PUBLIC COMMENT**

There were no blue cards presented:

**REPORTS AND PRESENTATIONS**

- A. First Interim Presentation, Vanessa Romero
- B. El Tejon Teachers Association (ETTA) – (Monica Darling)
- C. California School Employee Association #552 (CSEA) – (Darla Davis, President)
- D. Trustee's Reports

**ANNUAL ORGANIZATIONAL MEETING:**

**A. Swearing in of Board Member(s).**

**B. Elect a Board President for 2024. Samanntha Smith Nominated Stephanie Pope and she accepted.**

**VOTE: \_\_4\_\_ AYES, \_\_0\_\_ NAYES, \_\_1\_\_ ABSENT (Turner)**

**C. Elect a Clerk of the Board for 2024. Stephanie Pope Nominated Samanntha Smith and she accepted.**

**VOTE: \_\_4\_\_ AYES, \_\_0\_\_ NAYES, \_\_1\_\_ ABSENT (Turner)**

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**D. Elect a Trustee Representative for 2024. Samanntha Smith Nominated G Rick and he accepted.**

**VOTE: \_\_ 4 \_\_ AYES, \_\_ 0 \_\_ NAYES, \_\_ 1 \_\_ ABSENT (Turner)**

**E. Elect an Alternate Representative for 2024. Samanntha Smith Nominated Patrice Barnes and she accepted.**

**VOTE: \_\_ 4 \_\_ AYES, \_\_ 0 \_\_ NAYES, \_\_ 1 \_\_ ABSENT (Turner)**

**F. Approve Appointment of Superintendent as Secretary to the Governing Board for 2024. Trustee Rick Moved and Trustee Pope Seconded.**

**VOTE: \_\_ 4 \_\_ AYES, \_\_ 0 \_\_ NAYES, \_\_ 1 \_\_ ABSENT (Turner)**

**G. Designate and Approve Day of the Month, Time, and Location for 2024 Regular Board Meetings. Trustee Rick Moved and Trustee Pope Seconded.**

**VOTE: \_\_ 4 \_\_ AYES, \_\_ 0 \_\_ NAYES, \_\_ 1 \_\_ ABSENT (Turner)**

### **ADJOURNMENT TO CLOSED SESSION**

Trustee Rick moved, Trustee Turner seconded adjournment to closed session at 6:00 p.m.

**VOTE: \_\_ 4 \_\_ AYES, \_\_ 0 \_\_ NAYES, \_\_ 1 \_\_ ABSENT (Turner)**

### **ADJOURNMENT FROM CLOSED SESSION**

Trustee Rick moved, Trustee Turner seconded adjournment from closed session at 6:05 p.m.

**VOTE: \_\_ 4 \_\_ AYES, \_\_ 0 \_\_ NAYES, \_\_ 1 \_\_ ABSENT (Turner)**

### **RECONVENING IN OPEN SESSION**

Trustee Rick moved, Trustee Barnes seconded reconvening in open session at 6:30 p.m.

**VOTE: \_\_ 4 \_\_ AYES, \_\_ 0 \_\_ NAYES, \_\_ Abs \_\_ STUDENT TRUSTEE, \_\_ 1 \_\_ ABSENT (Turner)**

### **REVISION/ADOPTION/ORDERING OF AGENDA**

Trustee Barnes moved, Trustee Smith seconded adoption of agenda as presented.

**VOTE: \_\_ 4 \_\_ AYES, \_\_ 0 \_\_ NAYES, \_\_ Abs \_\_ STUDENT TRUSTEE, \_\_ 1 \_\_ ABSENT (Turner)**

### **REPORT FROM CLOSED SESSION**

All Passed Unanimously.

### **PUBLIC COMMENT**

None

### **APPROVAL OF MINUTES**

Approval of Minutes from Regular Board Meeting of November 8, 2023.

**VOTE: \_\_ 4 \_\_ AYES, \_\_ 0 \_\_ NAYES, \_\_ Abs \_\_ STUDENT TRUSTEE, \_\_ 1 \_\_ ABSENT (Turner)**

### **ITEMS FOR DISCUSSION AND ACTION**

#### **Business Items**

**A. Certify First Interim Budget Report.**

**VOTE: \_\_ 4 \_\_ AYES, \_\_ 0 \_\_ NAYES, \_\_ Abs \_\_ STUDENT TRUSTEE, \_\_ 1 \_\_ ABSENT (Turner)**

**B. B. Approval of MOU, Memorandum of Understanding, between ETUSD and Master Welder, Jose Bucio for After School Student Welding Classes for ELOP, for the 2023-2024 School Year.**

**VOTE: 4\_AYES, 0\_NAYES, Abs\_STUDENT TRUSTEE, 1\_ABSENT (Turner)**

**C. Approval of Speech Language Pathologist (SLP) Agreement for Professional Services that shall include but are not limited to: Completion of ASHA training, Supervision of SLP completing clinical hours including 2-hour monthly of observation during clinical practice and specific activities, 2 hours monthly of consultation regarding clinical practice.**

**VOTE: 4\_AYES, 0\_NAYES, Abs\_STUDENT TRUSTEE, 1\_ABSENT (Turner)**

**D. Approval of MOU, Memorandum of Understanding, between ETUSD and Perseverance Educational Consulting, Trauma Services Supporting Students Who Experience Trauma and Other Difficulties.**

**VOTE: 4\_AYES, 0\_NAYES, Abs\_STUDENT TRUSTEE, 1\_ABSENT (Turner)**

**E. Approval of Resolution #24-11 Authorization of Superintendent to Determine Amount and Request Release of Impound Monies in Settlement of Pending Litigation.**

**VOTE: 4\_AYES, 0\_NAYES, Abs\_STUDENT TRUSTEE, 1\_ABSENT (Turner)**

**F. Approval of Right of Entry Agreement Between ETUSD and Pacific Gas & Electric Company.**

**VOTE: 4\_AYES, 0\_NAYES, Abs\_STUDENT TRUSTEE, 1\_ABSENT (Turner)**

**G. Approval of MOU, Memorandum of Understanding, between ETUSD and Melissa Termini, Performing Arts Instructor.**

**VOTE: 4\_AYES, 0\_NAYES, Abs\_STUDENT TRUSTEE, 1\_ABSENT (Turner)**

**Board Items**

**H. Approval of Overnight Field Trip for FMHS to Visalia for FFA Leadership Training. This is a Mandatory Attendance Event for the FFA Grant.**

**VOTE: 4\_AYES, 0\_NAYES, Abs\_STUDENT TRUSTEE, 1\_ABSENT (Turner)**

**I. Approval of Overnight Field Trip for FMHS to Catalina for Academy Seniors to Study Sealife on the Island.**

**VOTE: 4\_AYES, 0\_NAYES, Abs\_STUDENT TRUSTEE, 1\_ABSENT (Turner)**

**CONSENT AGENDA**

**Items required by law and/or items in accordance  
With the District Administrative Code and/or Education Code  
Items J - L**

**J. Approval of Agreement Addendum Between ETUSD and Michelle Dizon MSN, RN, CSN.**

**K. Approval of updates to BP 0410 Nondiscrimination in District Programs and Activities, BP/AR/E(1) 1312.2 Complaints Concerning Instructional Materials, BP/AR 1312.3 Uniform Complaint Procedures, AR/E(1)/E(2) 1312.4 Williams Uniform Complaint Procedures, BP 5145.3 Nondiscrimination/Harassment, BP/AR 6143 Courses of Study, BP/AR/E(1) 6161.1 Selection and Evaluation of Instructional Materials, BP**

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6161.11 Supplementary Instructional Materials, BP 6163.1 Library Media Centers, BP 1160 Political Processes, BP/AR/E(1) 1330 Use of School Facilities, AR 3311 Bids, AR 3311.3 Design-Build Contracts, BP 3312 Contracts, BP 3460 Financial Reports and Accountability, BP/AR 3551 Food Service Operations/Cafeteria Fund, BP 4151 Employee Compensation, BP 4251 Employee Compensation, BP 4351 Employee Compensation, AR 4217.3 Layoff/Rehire, BP 5131.9 Academic Honesty, BP 6154 Homework/Makeup Work, BP 6162.5 Student Assessment, AR 7140 Architectural and Engineering Services, BB 9124 Attorney, Second Reading.

L. Approval of B warrant batches #0026 for \$100,631.82. #0027 for \$47,534.13. #0028 for \$44,165.74. #0029 for \$186,185.80. #0030 for \$22,892.60.

Approval of Consent Agenda.

Trustee Rick moved, Trustee Barnes seconded approval of the consent agenda.

VOTE: 4 AYES, 0 NAYES, Abs STUDENT TRUSTEE, 1 ABSENT (Turner)

## **ADJOURNMENT**

Trustee Rick moved to adjourn the regular meeting of December 13, 2023 at 6:51 p.m. The motion was seconded by Trustee Smith.

VOTE: 4 AYES, 0 NAYES, Abs STUDENT TRUSTEE, 1 ABSENT (Turner)

The minutes are an unofficial draft until reviewed, modified and approved by the ETUSD Governing Board on January 17, 2023

Clerk of the Board \_\_\_\_\_

6161.11 Supplementary Instructional Materials, BP 6163.1 Library Media Centers, BP 1160 Political Processes, BP/AR/E(1) 1330 Use of School Facilities, AR 3311 Bids, AR 3311.3 Design-Build Contracts, BP 3312 Contracts, BP 3460 Financial Reports and Accountability, BP/AR 3551 Food Service Operations/Cafeteria Fund, BP 4151 Employee Compensation, BP 4251 Employee Compensation, BP 4351 Employee Compensation, AR 4217.3 Layoff/Rehire, BP 5131.9 Academic Honesty, BP 6154 Homework/Makeup Work, BP 6162.5 Student Assessment, AR 7140 Architectural and Engineering Services, BB 9124 Attorney, Second Reading.

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