



## ***Be a part of the ETUSD Family!***

### ***Nondiscrimination, Harassment, and Intimidation Policies***

*El Tejon Unified School District (ETUSD) is committed to equal opportunity for all individuals in education and in employment. ETUSD prohibits discrimination, harassment, intimidation, and bullying in any employment practice, education program, or educational activity on the basis and/or association with a person or group with one or more of these actual or perceived characteristics of age, ethnicity or race, which is inclusive of traits historically associated with race, including but not limited to hair texture and protective hairstyles, such as braids, locks, and twists, color, ancestry, nationality, national origin, immigration status, ethnic group identifications, religion, pregnancy, marital status, parental status, physical disability, mental disability, sex (including sexual harassment), sexual orientation, gender, gender identity, gender expression, medical information, genetic information, nondiscrimination laws consistent with Education Code 200, 220, and 234.1, Penal Code 422.55, Government Code 11135, and Title IX. Not all bases of discrimination will apply to both education services and employment.*

*If you believe you, or your student have been subjected to discrimination, harassment, intimidation, or, bullying you should contact your school site principal and/or the District's Title IX Officer, Corey Hansen, by phone at (661) 248-6680 or by email at [chansen@el-tejon.k12.ca.us](mailto:chansen@el-tejon.k12.ca.us). If you feel you have been discriminated against due to a disability please contact the District's Title II Officer, Vanessa Romero by phone at (661) 248-6247 or by email at [vromero@el-tejon.k12.ca.us](mailto:vromero@el-tejon.k12.ca.us). If you feel you need accommodations for your child in school please contact the District's 504 Officer, Suellen Brown by phone at (661) 248-0310 or by email at [sbrown@el-tejon.k12.ca.us](mailto:sbrown@el-tejon.k12.ca.us). Copies of ETUSD's Uniform Complain policy, Sexual Harassment Policy, Nondiscrimination policies are available upon request.*

EL TEJON UNIFIED SCHOOL DISTRICT  
**EMPLOYMENT APPLICATION FOR CLASSIFIED ASSIGNMENT**

NAME \_\_\_\_\_

POSITION APPLIED FOR \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_ BUSINESS PHONE \_\_\_\_\_ ARE YOU EMPLOYED NOW? \_\_\_\_\_

WHEN ARE YOU AVAILABLE FOR WORK? \_\_\_\_\_ Do you have a physical condition or handicap which may limit your ability to perform the job? ☐ No If yes, what can be done to accommodate your limitation? \_\_\_\_\_

ARE YOU LOOKING FOR: ☐ Full Time ☐ Part Time ☐ Substitute Work

CHECK ITEMS IN WHICH YOU HAVE TRAINING OR EXPERIENCE: ☐ Typing ☐ Shorthand ☐ Bus Driver  
☐ Food Service ☐ Carpentry ☐ Electrical ☐ Plumbing ☐ Gardening List other skills and experiences not listed above which qualify you for this position: \_\_\_\_\_

OTHER LANGUAGES SPOKEN: \_\_\_\_\_

LIST SCHOOLS ATTENDED GRADUATE YES/NO MAJOR/MINOR

HIGH SCHOOL \_\_\_\_\_

COLLEGE(S) \_\_\_\_\_

TRADE/VOC. \_\_\_\_\_

WORK EXPERIENCE/REFERENCES (PLEASE LIST 3) - Begin with most recent position, list employer, phone number, address, your position, years worked, salary, reason for leaving. If you have worked at your most recent position for 7 years or longer, list three references from this employment.

PERSONAL REFERENCES - Please list name and telephone number. No Relatives

HAVE YOU EVER BEEN CONVICTED OF A CRIME/MOVING TRAFFIC VIOLATION? ☐ NO IF YES, EXPLAIN: \_\_\_\_\_

PRIOR TO FINAL APPROVAL OF EMPLOYMENT, ALL PROSPECTIVE EMPLOYEES ARE REQUIRED TO SUBMIT TO A FINGERPRINT CHECK AND PASS A TB TEST. SOME POSITIONS ALSO REQUIRE SUCCESSFUL PASSAGE OF A PHYSICAL EXAMINATION. If employed, you will be required to furnish proof of age and citizenship.

I certify all statements made hereon are true and correct to the best of my knowledge. I understand that any false statements made on this application or omission of material facts may be cause for non-employment or dismissal if employed. I hereby give my permission for the Personnel Department of the El Tejon Unified School District to seek any and all information from my previous employers and references. I further hold harmless the School District and its employees from all liability relating to the obtaining of such information.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

REV. 10/22

Live scan date _____	Paperwork _____	Assignment _____	First day _____
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